



Arizona Department of Homeland Security

FY 2009 Operation Stonegarden Program (OPSG)

December 2008

Presentation Objectives

- ▶ Overview
 - ▶ Timeline
 - ▶ Application Guidance & Process
 - ▶ Reimbursement Instructions
 - ▶ Performance Period
 - ▶ Monitoring Activities
- 

Point of Contact

- ▶ Agencies participating in OPSG are required to designate Point-Of-Contact (POC) for:

Operations

Finances

- ▶ Please provide a telephone number and e-mail address of the POCs on the clipboard circulating the room



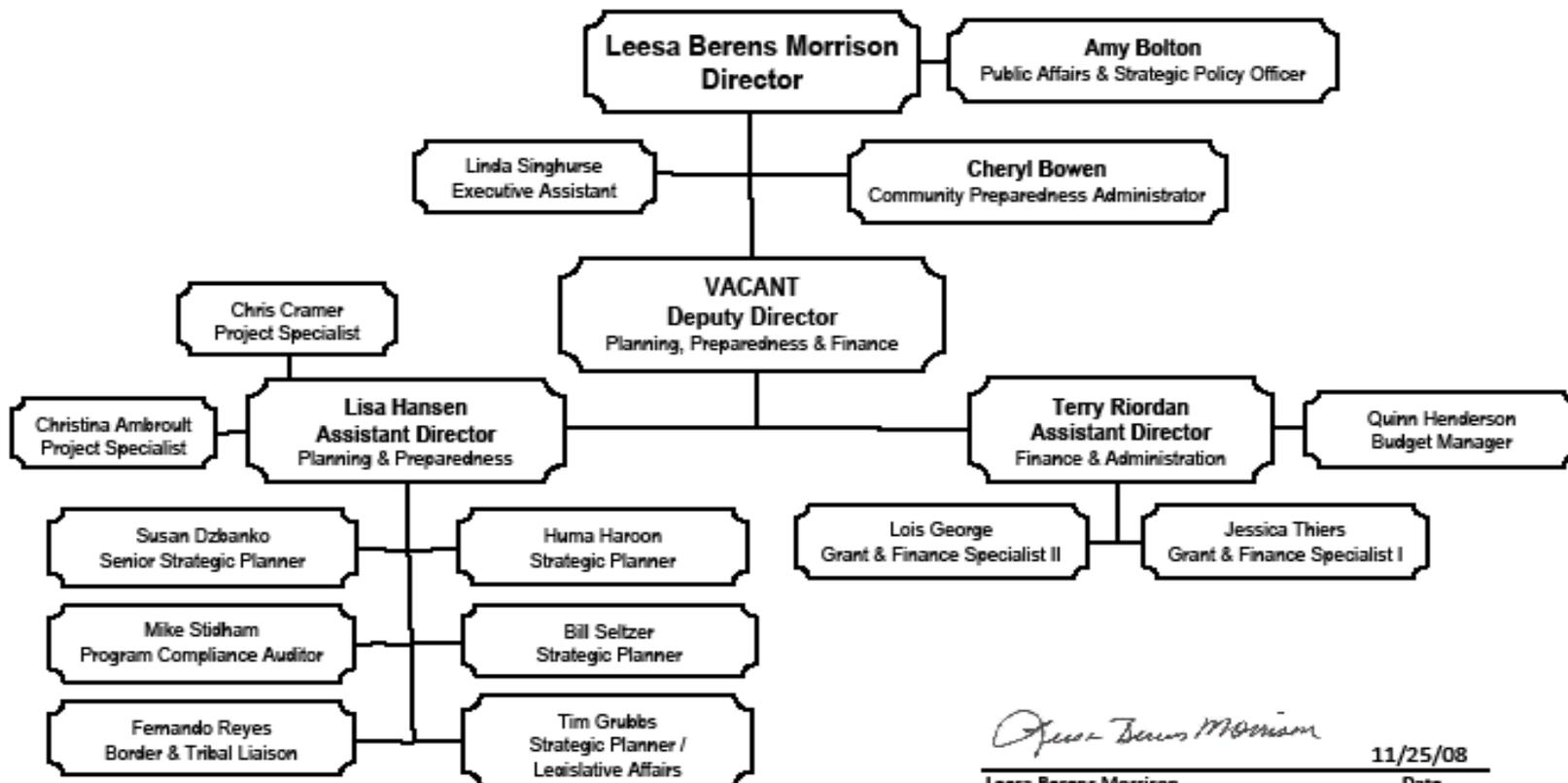
Governor Janet Napolitano

State of Arizona Department of Homeland Security



Director Leesa Berens Morrison

Effective November 24, 2008



Leesa Berens Morrison

Leesa Berens Morrison

11/25/08

Date

2009 Stonegarden Overview

The Basics

- ▶ \$60 million nationwide
- ▶ 2009 – 38 States/Territories competing
- ▶ 2008 – 12 States competed
- ▶ 2006 – 4 States competed
- ▶ Per Federal Guidance, States & Territories with international water borders are now eligible

2009 Stonegarden Overview

2008 Awards

- ▶ **Funding Distribution Summary:**
- ▶ Yuma County \$3,160,000
- ▶ Santa Cruz County \$2,070,000
- ▶ Pima County \$2,310,000
- ▶ Cochise County \$2,310,000

- ▶ **Total Funding \$9,850,000**

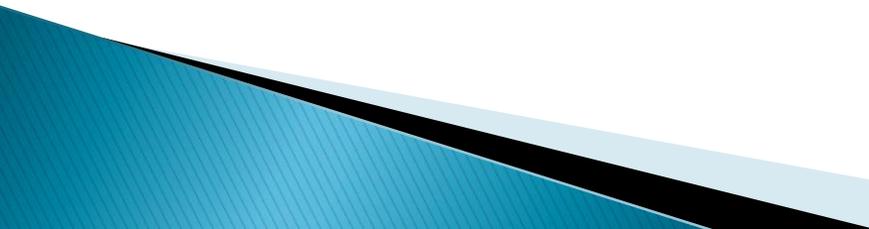
2009 Stonegarden Overview

Priorities

- ▶ Prevent/protect against/respond to border security issues
 - ▶ Enhance National and State Homeland Security Strategies
 - ▶ Increase coordination and collaboration among federal, state, local and tribal law enforcement agencies
 - ▶ Enhance border security and protection capabilities
 - ▶ Provide intelligence-based operations through CBP/BP
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2009 Stonegarden Overview

Primary Responsibilities

- ▶ AZDOHS will be lead agency to administer OPSCG grant funds
 - ▶ U.S Border Patrol will be lead agency for operations
 - ▶ County Sheriff's office will be lead agency in preparing county Op Orders
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2009 Stonegarden Overview

County Sheriff POCs

Cochise

Lt. Marc Denney

520-432-9505

mdenney@cochise.az.gov

Santa Cruz

Lt. Raoul Rodriguez

520-375-8112

rrodriguez1@co.santa-cruz.az.us

2009 Stonegarden Overview

County Sheriff POCs

Pima Captain Christopher Nanos
520-351-4696
christopher.nanos@sheriff.pima.gov

Yuma Major Leon Wilmot
928-783-4427
leon.wilmot@co.yuma.az.us

2009 Stonegarden Timeline

November 5, 2008

- USDHS Releases Federal Grant Guidance to States

December 4–5, 2008

- AZDOHS Presentation to Stakeholders

December 31, 2008 – January 13, 2009

- State/Local/Tribal (SLT) agencies send Op Orders to County POC's NLT 12/31/08
- Counties Send Combined Operational Orders to AZDOHS NLT 01/13/09

February 2–23, 2009

- AZDOHS and Border Patrol (BP) Sectors to Prioritize and Rank Projects

March 13 – 20, 2009

- AZDOHS Evaluates Operational Orders and Submits Applications to USDHS

On or Before September 30, 2009*

- USDHS Announces Awards

October 14 – 28, 2009*

- Operation Stonegarden Working Group Allocates Funds
- SLT Stakeholders Notified to Update Op Orders to Match Funding Level

November 4 – 18, 2009*

- SLT & County Stakeholders Submit Updated Op Orders to Border Patrol Sector and AZDOHS

December 5, 2009*

- USDHS Sends Approval Letter to AZDOHS
- AZDOHS Sends Award Letters to Stakeholders (45 days after official awards)
- AZDOHS Make Notifications to Border Patrol Sectors

2009 Stonegarden Guidance

Operational Orders (Op Orders)

- ▶ State, local, and tribal agencies submit an Op Order to County Sheriffs by 12/31/08
- ▶ Financial System Survey and Standard Data Collection Form due to AZDOHS by 01/13/09
- ▶ County Sheriffs consolidate Op Orders and submit consolidated Op Order (25 pages or less) to AZDOHS and CBP by 01/13/09

2009 Stonegarden Guidance

Operation Orders

- ▶ Op Orders should cover a 36-month period
 - ▶ Budgets should be separated into annual increments
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2009 Stonegarden Guidance

Ops Order Template

Administration/Logistics/Budget Request	Narrative Justification (Computation of Items)	Federal Request
Operational Overtime	\$50 per hour OT rate x 11 personnel x 10 hours x 3 day detail x 4 quarters per year	\$66,000.00
Overtime ERE		
Equipment	Night Vision Goggles, ATVs, GPS units, thermal imaging systems	\$75,000.00
Mileage Reimbursement for operational vehicles	21,573 miles x 44.5 cents	\$9,600.00
Travel	Current AZ State Rate	
Lodging	Current AZ State Rate	-
Total		\$150,600

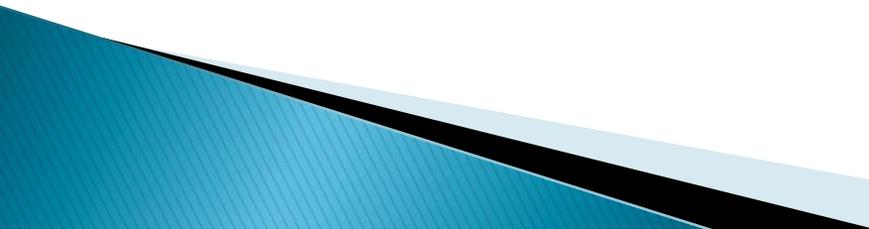
2009 Stonegarden Application

Application Process

- ▶ AZDOHS will submit final application incorporating Op Orders to USDHS by 03/20/09
- ▶ USDHS will announce State awards no later than 09/30/09

2009 Stonegarden Application

Application Process

- ▶ After award to the state is announced, County Stonegarden Working Groups will meet to allocate funding
 - ▶ State, county, local, and tribal agencies update Op Orders to reflect allocations and submit updated Op Orders to AZDOHS and CBP
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2009 Stonegarden Application

Application Process

- ▶ Within 45 days of receipt of official award letter from USDHS, AZDOHS will send specific award letters to each participating agency

2009 Stonegarden Application

Application Process

- ▶ Upon receipt of an Award Letter, agencies are responsible for completing the following requirements:
 1. Subgrantee Agreement
 2. NIMSCAST Compliance Maintained

(Find forms & guidance at www.azdohs.gov)

2009 Stonegarden Application

NIMSCAST

- ▶ Agencies must be taking action to become NIMS compliant to receive reimbursements. For additional information contact:

Mariano Gonzales

602-231-6327

mariano.gonzalez@azdema.gov

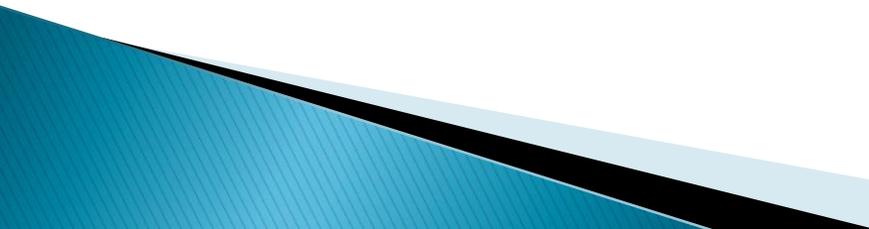
2009 Stonegarden Application

Application Process

- ▶ The AZDOHS Reimbursement Request Form will be emailed to your agency's financial POC upon AZDOHS receipt of Subgrantee Agreement

2009 Stonegarden Reimbursement

Performance Period

- ▶ Equipment will be a 12-month performance period
 - ▶ Overtime (OT) & mileage reimbursement will be a 18-month performance period
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2009 Stonegarden Reimbursement

- ▶ Mileage will be reimbursed at the current state rate of 44.5 cents per mile

2009 Stonegarden Reimbursement

- ▶ Any changes to your specific mileage reimbursement, equipment and/or overtime allocations must be requested in writing and receive prior approval from AZDOHS

2009 Stonegarden Reimbursement

Reimbursement Request Instructions

- ▶ Border Patrol Daily Activity Report and official agency accounting payroll record is required for reimbursement of overtime and mileage
- ▶ Timesheets not required unless authorized by AZDOHS as substitute for payroll record

2008 & 2009 Stonegarden Reimbursement

- ▶ Eligible overtime expenses are reimbursable under OPSG if the time worked counts as overtime per local jurisdiction policy
 - Examples include weeks split up by:
 - Vacation
 - Sick Leave
 - Bereavement Leave, etc

2009 Stonegarden Reimbursement

Reimbursement Instructions

- ▶ Requests should be submitted monthly or quarterly; Not bi-weekly
- ▶ More reimbursement instructions can be found on the AZDOHS website at www.azdohs.gov

2009 Stonegarden Reimbursement

Reimbursement Instructions

- ▶ When requesting reimbursement for equipment or any other type of purchase you must:
 - a) Provide an itemized invoice
 - b) Other internal documentation that demonstrates that the expense has occurred
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2009 Stonegarden Reimbursement

Reimbursement Instructions

- ▶ Internal documentation can include:
 - a) A print screen of your internal financial system that includes:
 - 1) A warrant/check number
 - 2) A copy of a warrant/check
 - 3) An Electronic Funds Transfer (EFT) document

2009 Stonegarden Reimbursement

Reimbursement Instructions

- ▶ The complete Reimbursement Request packet must be mailed to:

Arizona Department of Homeland Security

ATTN: Jessica Thiers

Finance & Administration

1700 West Washington, Suite 210

Phoenix, Arizona 85007

2009 Stonegarden Performance

Operations

- ▶ All agencies will coordinate daily operations with CBP
 - ▶ All agencies participating in OPSG will assign their Stonegarden resources in accordance with their Op Orders and CBP
 - ▶ This encourages the OPSG priority of cooperation and coordination between Local, Tribal, State, and Federal partners
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2009 Stonegarden Monitoring

Monitoring Activities

- ▶ OPSCG subgrantees will be site visited periodically by AZDOHS staff
 - ▶ Your agency is responsible for ensuring that the award is administered in compliance with grant requirements
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2009 Operation Stonegarden

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Questions?

