



NOTICE OF PUBLIC MEETING

North Regional Advisory Council

2/21/2013

1:00 pm

Teleconference: 1-877-820-7831 Passcode: 712876

All documents will be accessible online at:

<http://www.azdohs.gov/Councils/MeetingNotices.asp>



Governor Janice K. Brewer

Director Gilbert M. Orrantia

Pursuant to A.R.S. § 41-4258 notice is hereby given to members of the **North Regional Advisory Council** and the general public that the Council will hold a telephonic meeting, open to the public, **Thursday, February 21, 2013 at 1:00 pm**. Members of the Council will attend via teleconference. The Council was offered written materials pertaining to agenda items prior to the meeting. The Council retains the right to take agenda items out of order as needed for quorum or other purposes. Agenda items with staff presentations are noted. Staff is available to clarify or address any related comments. For additional information you may contact Maryann Loya at **602.542.7062** or mloya@azdohs.gov.

REGULAR BUSINESS

- 1. WELCOME AND INTRODUCTIONS**
Presentation: AZDOHS Staff
- 2. APPROVAL OF MINUTES**
Presentation: Bill Pribil, Chairperson
Possible Action: Council approval of the January 15, 2013 and February 12, 2013 meeting minutes as submitted.

GENERAL BUSINESS

- 3. ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE**
Presentation: AZDOHS Staff
Possible Action: For information and discussion
- 4. NORTH RAC FUNDING GUIDELINES**
Presentation: AZDOHS Staff
Possible Action: For information, discussion and possible action
- 5. GRANT EXTENSIONS/MODIFICATIONS/REALLOCATIONS**
Presentation: AZDOHS Staff
Possible Action: For information, discussion and possible action
- 6. CALL TO THE PUBLIC**
This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H) action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decisions at a later date.
- 7. NEXT MEETING**
Presentation: Bill Pribil, Chairperson
Possible Action: For information, discussion, and possible action
- 8. CALL TO ADJOURN**

Pursuant to Title II of the American with Disabilities Act (ADA), the office of the Governor does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator, 602-542-2449; or TTY uses through Relay. Requests should be made as early as possible to allow time to arrange the accommodation.

**Executive Session: Pursuant to Ariz. Rev. Stat. § 38-431.03(A)(2) and (A) (3), the Regional Advisory Council may, upon a public majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.*



NOTICE OF PUBLIC MEETING

North Regional Advisory Council

1/15/2013

1:30 pm

Law Enforcement Administration Facility (LEAF)

911 E. Sawmill Avenue

Flagstaff, AZ 86001

www.azdohs.gov



Governor Janice K. Brewer

Director Gilbert M. Orrantia

Pursuant to A.R.S. § 41-4258 notice is hereby given to members of the **North Regional Advisory Council** and the general public that the Council will hold an in-person meeting, open to the public, **Tuesday, January 15, 2013 at 1:30 pm**. Members of the Council will attend in-person. The Council was offered written materials pertaining to agenda items prior to the meeting. The Council retains the right to take agenda items out of order as needed for quorum or other purposes. Agenda items with staff presentations are noted. Staff is available to clarify or address any related comments. For additional information you may contact Maryann Loya at **602.542.7062** or mloya@azdohs.gov.

REGULAR BUSINESS

1. WELCOME AND INTRODUCTIONS

Presentation: AZDOHS Staff

2. APPROVAL OF MINUTES

Presentation: Bill Pribil, Vice Chairperson

Possible Action: Council approval of the August 30, 2012 meeting minutes as submitted.

GENERAL BUSINESS

3. REGIONAL ADVISORY COUNCIL SELECTION OF FY 2012-2013 CHAIR AND VICE-CHAIR

Presentation: AZDOHS Staff

Possible Action: For information, discussion and possible action

4. ACTIC EXECUTIVE BOARD UPDATE

Presentation: KC Clark, Navajo County Sheriff's Office

Possible Action: For information, discussion and possible action

5. INTEROPERABILITY/PSIC OFFICE UPDATE

Presentation: ASET/PSIC Office Staff

Possible Action: For information and discussion

6. ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE

Presentation: AZDOHS Staff

Possible Action: For information and discussion

7. GRANT EXTENSIONS/MODIFICATIONS/REALLOCATIONS

Presentation: AZDOHS Staff

Possible Action: For information, discussion and possible action

8. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H) action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decisions at a later date.

9. NEXT MEETING

Presentation: Bill Pribil, Vice Chairperson

Possible Action: For information, discussion, and possible action

10. CALL TO ADJOURN

Pursuant to Title II of the American with Disabilities Act (ADA), the office of the Governor does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator, 602-542-2449; or TTY uses through Relay. Requests should be made as early as possible to allow time to arrange the accommodation.

**Executive Session: Pursuant to Ariz. Rev. Stat. § 38-431.03(A)(2) and (A) (3), the Regional Advisory Council may, upon a public majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.*

UNAPPROVED

Arizona Department of Homeland Security North Regional Advisory Council MEETING MINUTES January 15, 2013

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on August 30, 2012. The meeting was held at the Law Enforcement Administration Facility in Flagstaff. Pursuant to A.R.S. §38-431.02, notice had been duly given (**Attachment A**). Present and absent were the following members of the NRAC:

Members Present:

Vice-Chair, Sheriff William Pribil, Coconino County
Sheriff K.C. Clark, Navajo County
Chief Mike Iacona, Flagstaff Fire Department
Supervisor Jesse Thompson, Navajo County Board of Supervisors
Director Chris Sexton, Apache County Public Health Services
Major Dean Nyhart, Department of Public Safety
Director Andrew Griffin, NAU Emergency Management
Robert Rowley, Coconino County Emergency Manager
Chief Pat Hancock, Snowflake Fire Department

Members Absent:

Steve West, Town of Springerville

AZDOHS Staff Members Present:

Lisa Hansen, Assistant Director Planning & Preparedness
Maryann Loya, Strategic Planner
Susan Dzbanko, Senior Strategic Planner
John Coughlin, Strategic Planner (recorder)

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Vice-Chair William Pribil called the meeting to order at 1:30 p.m. It was determined a quorum was present. Members of the RAC and public introduced themselves.

GENERAL BUSINESS

APPROVAL OF MINUTES

A motion was made by Jesse Thompson and seconded by Chris Sexton to approve the August 30, 2012 meeting minutes as submitted (**Attachment B**). The **motion passed unanimously**.

REGIONAL ADVISORY COUNCIL SELECTION OF FY 2012-2013 CHAIR AND VICE-CHAIR

A motion was made by Mike Iacona and seconded by Dean Nyhart to nominate Bill Pribil as Chair. The **motion passed unanimously**. A motion was made by Mike Iacona and seconded by Dean Nyhart to nominate Robert Rowley as Vice-Chair. The **motion passed unanimously**.

ACTIC EXECUTIVE BOARD UPDATE

K.C. Clark informed the RAC that he did not attend the latest ACTIC Oversight Committee.

UNAPPROVED

INTEROPERABILITY/PSIC OFFICE UPDATE

Justin Turner from the ASET-PSIC Office gave the North RAC an update on interoperability initiatives in Arizona (**Attachment C**).

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

Maryann Loya updated the RAC on the following:

- FFY 2013 Grant Information Seminars currently underway.
- FFY 2013 grant guidance will not be received until Spring 2013. We are anticipating similar funding levels to FFY 2012.
- Training grant balances that were MOU'd to ADEM (**Attachment D**). FFY 2010 funds ended December 31, 2012 and FFY 2011 funds will end August 31, 2013. The current balances for each county:
 - Navajo County, 2010- \$2,363.53, 2011- \$21,925
 - Coconino County, 2010- \$6,465.35, 2011- \$6,200
 - Apache County, 2010- \$1,796.85, 2011- \$13,425
- Grant-Funded Typed Resource Report is a new federal reporting requirement that is due semiannually to DHS. The report must be completed for all grants in FFY 2011 and beyond, for equipment and/or training.

GRANT EXTENSIONS/MODIFICATIONS/REALLOCATIONS

Extensions:

- 888600-03 ADOA-ASET PSIC Office (North RAC MOU) extension request (**Attachment E**). A motion was made by Robert Rowley and seconded by Dean Nyhart to extend until September 30, 2013. **The motion passed unanimously.**

Modifications: None

Reallocations:

Available:

- FFY 2010: \$25,624
- FFY 2011: \$9,750
- FFY 2012: \$62,475

Recommendation:

A motion was made by Mike Iacona and seconded by K.C. Clark to reallocate to the following projects:

- FFY 2010: \$19,800 to project 10-NOR-011 and \$4,504 (plus any additional FY 2010 ADEM Training Balances) to project 10-NOR-012
- FFY 2011:\$9,750 to project 12-NOR-017
- FFY 2012:\$7,921 to project 12-NOR-007, \$21,925 to project 12-NOR-017, and \$32,629 to project 12-NOR-023

The motion passed unanimously.

UNAPPROVED

CALL TO THE PUBLIC

There were no comments.

NEXT MEETING

The next North RAC meeting date is to be determined in the next 3-4 weeks to discuss funding guidelines and philosophies in further detail.

CALL TO ADJOURN

A motion was made by Mike Iacona and seconded by Jesse Thompson to adjourn the meeting. **The motion passed unanimously.** The meeting was adjourned at 3:25 p.m.

UNAPPROVED

Arizona Department of Homeland Security North Regional Advisory Council MEETING MINUTES August 30, 2012

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on August 30, 2012. The meeting was held telephonically. Pursuant to A.R.S. §38-431.02, notice had been duly given (**Attachment A**). Present and absent were the following members of the NRAC:

Members Present:

Chair, Jay DeSpain, Supervisor, Navajo County Board of Supervisors
Vice-Chair, William Pribil, Sheriff, Coconino County
Sheriff K.C. Clark, Navajo County
Chief Mike Iacona, Flagstaff Fire Department
Supervisor Jesse Thompson, Navajo County Board of Supervisors
Steve West, Town of Springerville
Director Chris Sexton, Apache County Public Health Services
Major Dean Nyhart, Department of Public Safety
Director Andrew Griffin, NAU Emergency Management
Robert Rowley, Coconino County Emergency Manager
Chief Pat Hancock, Snowflake Fire Department

AZDOHS Staff Members Present:

Lisa Hansen, Assistant Director Planning & Preparedness
Susan Dzbanko, Senior Strategic Planner
Maryann Loya, Strategic Planner
John Coughlin, Strategic Planner (recorder)

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chair Jay DeSpain called the meeting to order at 2:00 p.m. It was determined a quorum was present. Members of the RAC and public introduced themselves.

GENERAL BUSINESS

APPROVAL OF MINUTES

A motion was made by Bill Pribil and seconded by Jesse Thompson to approve the April 4, 2012 meeting minutes as submitted, (**Attachment B**). The **motion passed unanimously**.

REGIONAL ADVISORY COUNCIL SELECTION OF FY 2012-2013 CHAIR AND VICE-CHAIR

A motion was made by Bill Pribil and seconded by Jesse Thompson to nominate Jay DeSpain as Chair. The **motion passed unanimously**. A motion was made by Jay DeSpain and seconded by Mike Iacona to nominate Bill Pribil as Vice-Chair. The **motion passed unanimously**.

ACTIC EXECUTIVE BOARD UPDATE

Sheriff K.C. Clark informed the RAC that he did not attend the latest Executive Board meeting.

UNAPPROVED

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

Susan Dzbanko updated the RAC on the following:

- 2012 Grant Award Notice and anticipated FFY 2012 award letters.
- A-133 holds. Jurisdictions who are delinquent in submitting their FY 2011 A-133 audit and have been recommended for funding will receive a conditional award letter. A-133 audits are due in March of each calendar year.
- THIRA and upcoming validation workshops which will provide information for the State Preparedness Report.
- FFY 2013 grant guidance will not be received until April or May 2013 as the President is expected to sign a 6 month continuing resolution.
- Training grant balances that were MOU'd to ADEM. FFY 2010 funds end December 31, 2012 and FFY 2011 funds will end August 31, 2013. All three counties have balances remaining in FFY 2010 and FFY 2011.
 - 2010 Navajo County-\$1,632.50, 2011- \$21,925
 - 2010 Coconino County- \$15,631, 2011- \$6,200
 - 2010 Apache County- \$4,840, 2011- \$14,925
- 2011 projects end September 30, 2012 and all extension requests must be received by August 31, 2012. Subgrantees have 45 calendar days to submit for reimbursement and must submit a Property Control Form if applicable.
- New quarterly report will debut October 1, 2012 and all previous versions will not be accepted.
- New RAC members: Andrew Griffin, Rob Rowley, Pat Hancock
- 2012 DHS monitoring will take place the week of September 10th with significant information to be conveyed at the next meeting.

GRANT EXTENSIONS/MODIFICATIONS/REALLOCATIONS

None

FFY 2012 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) FINAL FUNDING RECOMMENDATION

The RAC reviewed the FFY 2012 North spreadsheet (**Attachment C**). A motion was made by Mike Iacona and seconded by Bill Pribil to recommend approval of the FFY 2012 spreadsheet. **The motion passed unanimously.**

CALL TO THE PUBLIC

There were no comments.

NEXT MEETING

The next North RAC meeting date is to be determined, and Andrew Griffin offered to host the meeting at NAU in Flagstaff.

CALL TO ADJOURN

A motion was made by Dean Nyhart and seconded by Bill Pribil to adjourn the meeting. **The motion passed unanimously.** The meeting was adjourned at 2:30 p.m.

Public Safety Interoperable Communications in Arizona

January, 2013



Public Safety Interoperable
Communications Office

The Challenge of Interoperability



In Arizona, more than 500 fire, police, and emergency medical service agencies respond daily to emergency and life threatening incidents.

- Emergency responders need to share vital voice and data information across disciplines and jurisdictions to successfully respond to day-to-day incidents.
- The public safety community's goal is for emergency responders to communicate (via voice and data paths) - as needed, on demand, as authorized, at all levels of government and across all disciplines.

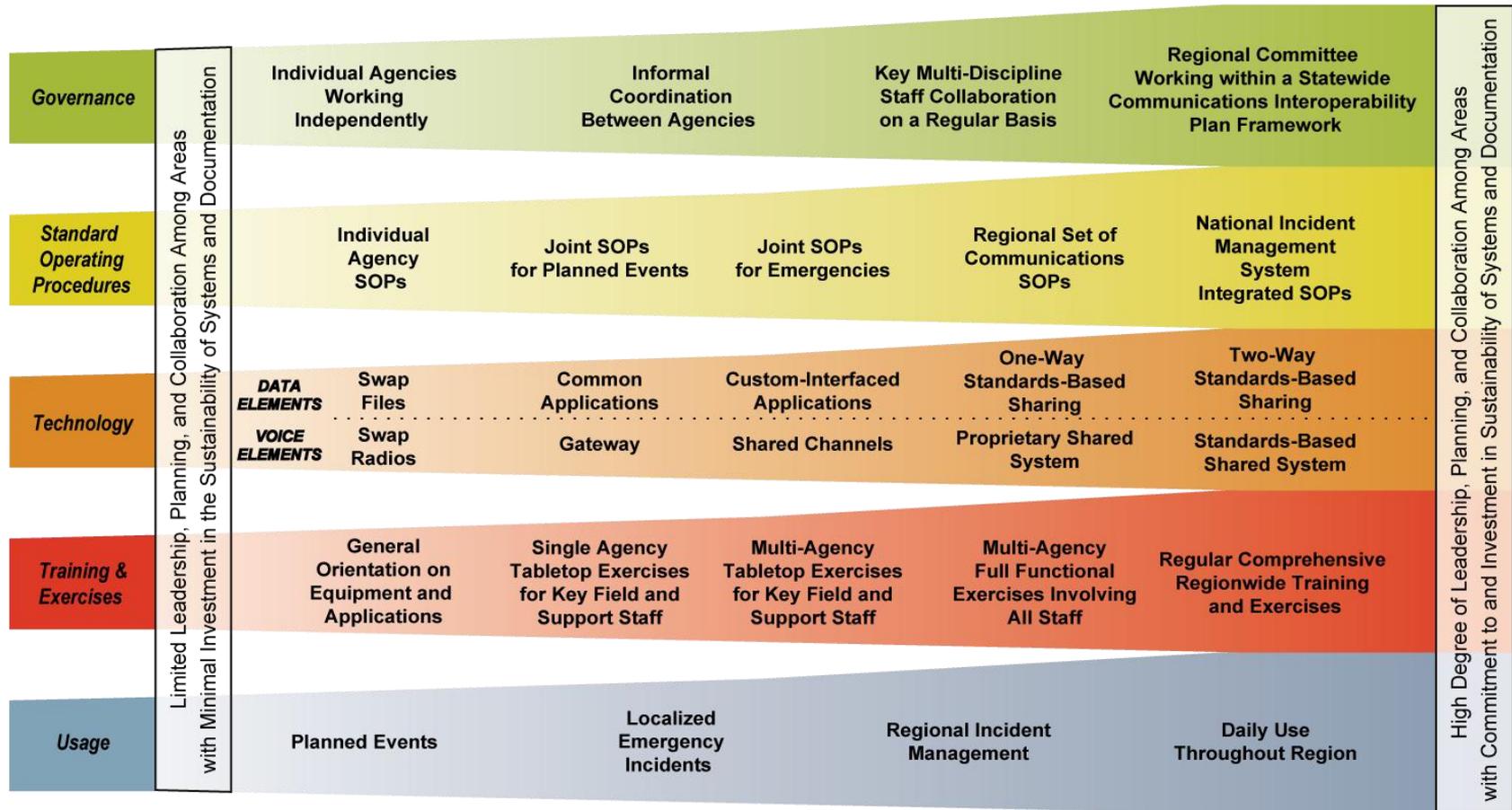
This is the significant challenge of Public Safety Communications Interoperability.

PSIC Office



- The Public Safety Interoperable Communications (PSIC) Office in ADOA-ASET is responsible for advancing interoperable communications in Arizona with guidance from the Public Safety Communications Advisory Commission (PSCC).
- PSIC plays a crucial role in the facilitation of governance, standards, policy efforts, training, exercises and outreach to further interoperability across all first responder disciplines by:
 - Advancing Arizona’s Strategic Communications Interoperability Plan (SCIP)
 - Developing policies, standards, agreements and plans to advance interoperability
 - Identifying training, exercise and consulting resources for Arizona communities
 - Providing technical consultation on interoperable communications programs statewide
 - Supporting the PSCC and SIEC in performance of their missions
 - Engaging public safety stakeholders statewide

SAFECOM Interoperability Continuum





Governance is a formalized system that provides a unified approach to decision-making to reflect shared objectives across multiple disciplines and jurisdictions. Strong governance is essential to interoperability because it provides a framework for planning, collaboration and implementation between and among multiple disparate communication systems and stakeholders.

GOVERNANCE



State Governance Bodies



- Public Safety Communications Advisory Commission (PSCC)
 - The Commission consists of a Chairman (the ADOA Director or his designee) and 14 commissioners who are appointed by the Governor.
 - Charged with providing recommendations to the PSIC office on the development of standards based systems that provide interoperability of public safety agencies' communications statewide.
- Statewide Interoperability Executive Committee (SIEC)
 - Five member sub-committee of the PSCC responsible for technical and operational recommendations to the PSCC.
 - Responsible for management of the UHF / VHF spectrums.
- The PSCC and SIEC are supported by three working groups
 - Technical & Operational Workgroup
 - Arizona Public Safety Broadband Network (AZPSBN) Workgroup
 - NIMS Communications Unit (NIMS-CU) Workgroup

NECP Goal 2 Assessments



- In 2011 PSIC worked with Arizona's 13 non-UASI counties to assess their ability to demonstrate response-level emergency communications during a routine event.
- Observed events included participation from 116 State and local public safety agencies and Non-Governmental Organizations (NGOs), 12 Tribal agencies and six Federal agencies.
- Each county received a detailed After Action Report (AAR) documenting the results of their observation and specific recommendations for improvement.
- Findings will help PSIC better target its policy, planning, and support services to address gaps and needs identified during the Goal 2 observations.

NECP Initiatives and Milestones



- NECP Goal Two Assessments, Reporting, and Gap Closure

- [NECP Goal Two Results - Statewide Summary](#)
- [Arizona Compendium of Findings and Recommendations from National Emergency Communications Plan \(NECP\) Goal 2](#)
- Development of NECP Goal Two Gap Closure Action Plans, best practices, and templates.

- [Tracking Progress Towards Meeting Relevant NECP Initiatives and Milestones.](#)

- Nine initiatives completed, two still in progress:
 - » Tactical planning among Federal, State, local, and tribal governments occurs at the regional interstate level.
 - » Program nationwide interoperability channels into all existing emergency responder radios.



Formal written guidelines or instructions enable emergency responders to successfully coordinate an incident response across disciplines and jurisdictions. Clear and effective SOPs are essential in the development and deployment of any interoperable communications solution.

STANDARD OPERATING PROCEDURES



Key PSP & SOP Accomplishments



- Statewide Interoperable Communications Policies, Standards and Procedures (PSP) :
 - Arizona Interagency Radio System (AIRS) State Plan - Standard Operating Procedures
 - AIRS Memorandum of Understanding (MOU)
 - **New:** AIRS Improvement and Sustainability Plan
 - **Revised:** Arizona Minimum Equipment Standards (VHF, UHF, 700/800)
 - Arizona Interoperable Channels Plan and Priority Programming Guide
 - **Revised:** Arizona Communications Unit Training Coordination Procedure
 - **Revised:** Arizona Regional All-Hazards Communications Unit Recognition Procedure
 - **Revised:** NIMS Communications Unit (NIMS-CU) Workgroup Policies and Procedures

Tactical Interoperable Communications Plan



- The Tactical Interoperable Communications Plan (TICP) is a “master communications document” that describes the current communications capabilities of a regional area.
 - Area Information
 - Governance Structure (Governance)
 - Policies and Procedures for Interoperable Equipment (SOPs)
 - Interoperability Equipment (Technology)
 - NIMS Communications Unit Leader Training (Training and Exercises)
 - Incident Plan for Tactical Communications (Usage)
- TICP serves as a critical resource for communications personnel during an incident to enable interoperability among disparate agencies in a region.
- By implementing this national standard, counties are in a position for responders from outside Arizona to assist with critical emergencies.
- Development of TICPs – 7 of 15 Counties Complete
- Arizona TICP Points of Contact are available on the PSIC website



Technology is a critical tool for improving interoperability, but it is not the sole driver of an optimal solution. Successful implementation of data and voice communications technology is supported by strong governance and is highly dependent on effective collaboration and training among participating agencies and jurisdictions.

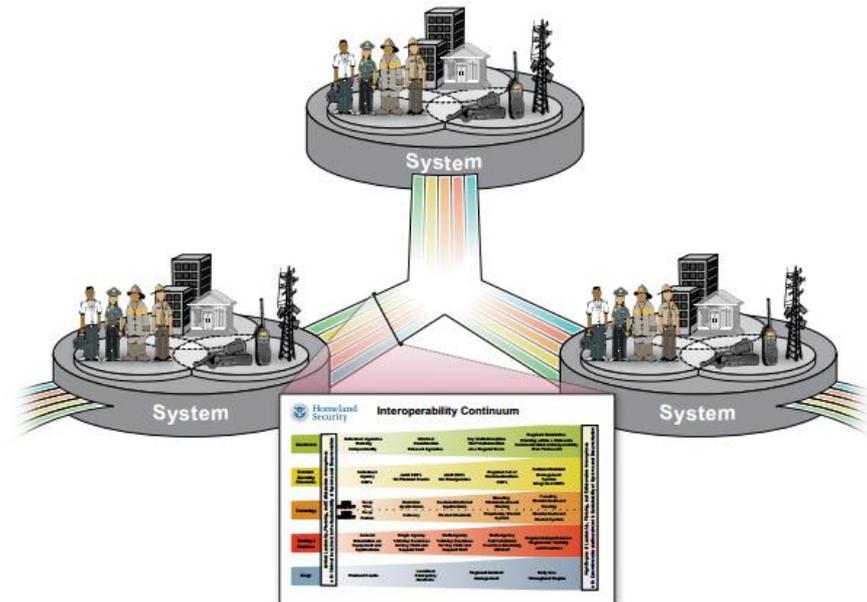
TECHNOLOGY

<i>Technology</i>	DATA ELEMENTS	Swap Files	Common Applications	Custom-Interfaced Applications	One-Way Standards-Based Sharing	Two-Way Standards-Based Sharing
	VOICE ELEMENTS	Swap Radios	Gateway	Shared Channels	Proprietary Shared System	Standards-Based Shared System

System-of-Systems Approach



- To achieve interoperable communications, Arizona is pursuing a system-of-systems approach.
- The connection of State systems to regional systems and regional systems to one another is recognized as an effective and cost efficient solution for long term interoperability.
- Compatible technology between jurisdictions alone will not make an agency interoperable; the jurisdictions must connect policies, procedures, technology, people, and exercise using the technology to achieve interoperability.

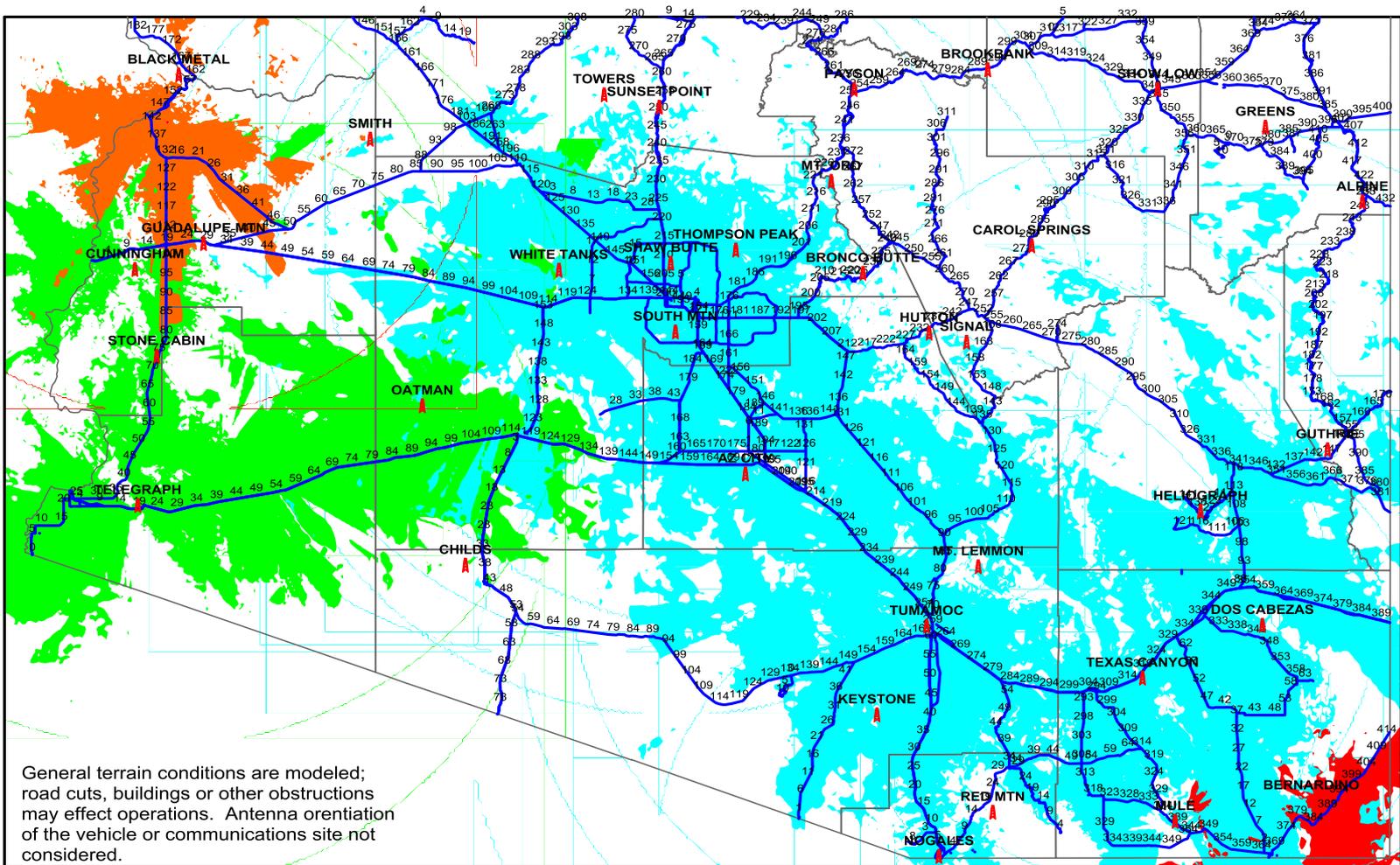


RICO Project



- Partnership between DPS, YRCS, ADOT, PSIC to expand standards-based P25 700 MHz communications capability across the Southern border.
- Supported by the DPS upgraded microwave
- Utilizes the Yuma Regional Communications System (YRCS) Master Site Controller
- Conventional Channel Gateways enable patching of conventional channels with trunked talkgroups
- Connections with the State Emergency Operations Center (EOC) and Public Safety Answering Points (PSAP) are being established to tie the PSAPs in the region and the State EOC together for interoperability.

YRCS / AzWINS Radio Coverage



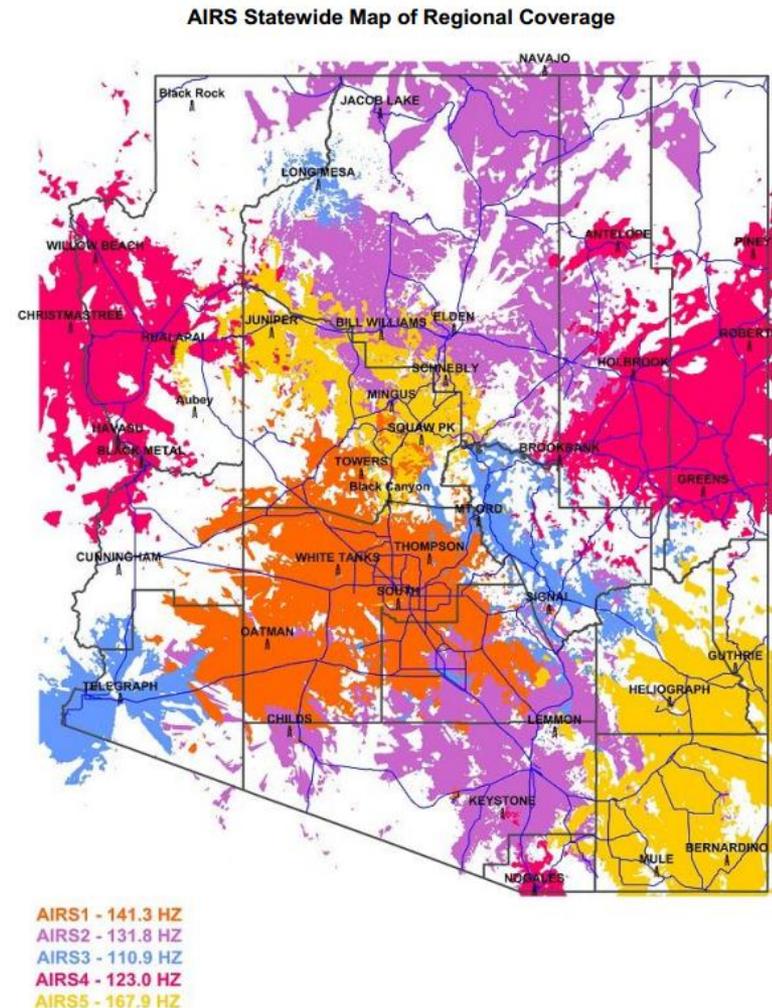
www.azpsic.gov

Public Safety Interoperable Communications Office

Statewide Simple Interoperability (AIRS)



- Arizona Interagency Radio System (AIRS) is a suite of full-time, cross-banded mutual aid channels designed to provide interoperable communications.
- AIRS provides interoperability across all three major radio bands – VHF / UHF / 800 MHz (but is limited to a single conversation).
- Initial Build-out is complete:
 - 35 Sites provide coverage to all 15 counties
 - 3 Mobile Suites (1 DPS Communications Trailer, 2 DPS Fly-Away) and Semi-permanent fly-away suite located in Havasupai
 - State EOC connected to AIRS via Microwave Link
- Governance of AIRS has been formalized (AIRS MOU, AIRS SOP)
- AIRS Training Program developed including Video, Presentation & Lesson Plan.
- AIRS Coverage Drive Test Complete Dec, 2011
- AIRS Improvement and Sustainability Plan - Documents the process for local expansion of the AIRS system to address coverage gaps.



Statewide AIRS Predicted Regional Coverage for a UHF Mobile
VHF & 800 MHz Coverage May Differ

National Public Safety Broadband Network



Goal:

By Federal legislation, the First Responder Network (FirstNet) Authority has been tasked with building a nationwide wireless public safety broadband network (NPSBN) to be used by Federal, Tribal, State and Local public safety agencies/jurisdictions. Once built out, it will be run and maintained by FirstNet as a self-supporting, fee-based network.

- *Some already use data, but 4G LTE will allow more and faster data – video, building plans, real-time GIS mapping, etc.*
- *What will this cost? No one knows for sure, however, Arizona should be prepared to participate in the advancements which are offered.*

Federal Legislation



- Provides \$7B for the build out of the national public safety wireless network
- Allocates the D-block spectrum to Public Safety
- Requires FirstNet to work with State, Local and Tribal entities
- Allows for funding through public/private partnership and the sharing of spectrum
- Provides \$135M nationally for states to perform outreach and collect data for input into planning by FirstNet on the national network

State and Local Implementation Grant Program



State's Role:

- To inform the agencies/jurisdictions of the project timeline, progress and the impacts of the new technology on current operations. [*Q3-Q4 2013*]
- To collect the State, Local and Tribal requirements [*Q1-Q3 2014*]
 - Coverage, possible participants, critical infrastructure and special circumstances
- To work with FirstNet on ensuring our requirements are communicated and to assist in figuring how to meet the statewide needs [*Q4 2013-Q4 2014*]
- To assess whether or not the final RFP supplied by FirstNet is adequate for statewide needs [*Q3 2015*]

State and Local Implementation Grant Program



- \$135M nationwide – 80/20 split
- Two phases
 - Introduction and Outreach – how the new technology may impact current governance and operations
 - Data collection – validate agency data, possible participants and possible shared infrastructure
- Outreach and Data collection to cover:
 - Law Enforcement, Fire, EMS, PSAP/dispatch, *ADOT and County DOTs, Public Works, Water Departments, etc.*
- Unlike DHS grants where funds are available locally – this is a State level grant where the State works with local and Tribal entities that provide input for inclusion into a response to FirstNet.

National Public Safety Broadband Network



How to get involved and stay informed:

- Please track progress on the PSIC Office website [Broadband page](#)
- Detailed version of today's preview is on the website
- Sign up for our interested parties [email list](#)
- Contact [Michael Britt, PhD](#), PSIC Project Manager, 602-300-2633

The screenshot shows the website for the Public Safety Interoperable Communications Office. The main heading is "Public Safety Interoperable Communications". Below this, there is a navigation bar with several tabs: "SCIP", "NECP", "AIRS", "CASM", "COML", "Narrowband", and "Broadband". The "Broadband" tab is circled in red. To the right of the navigation bar, there is a "PSIC News & Updates" section with a list of recent events: "Communications Unit Training Field Day, Phoenix AZ, February 20, 2013", "COML Course - Phoenix, AZ: January 26-27, February 2, 2013", and "FFY 2013 Federal Homeland Security". On the left side of the page, there is a sidebar with various menu items, including "ITA", "Definition and Planning", "Investment Review and Monitoring", and "Plans".

www.azpsic.gov

Public Safety Interoperable Communications Office

Public Safety Communications Evolution

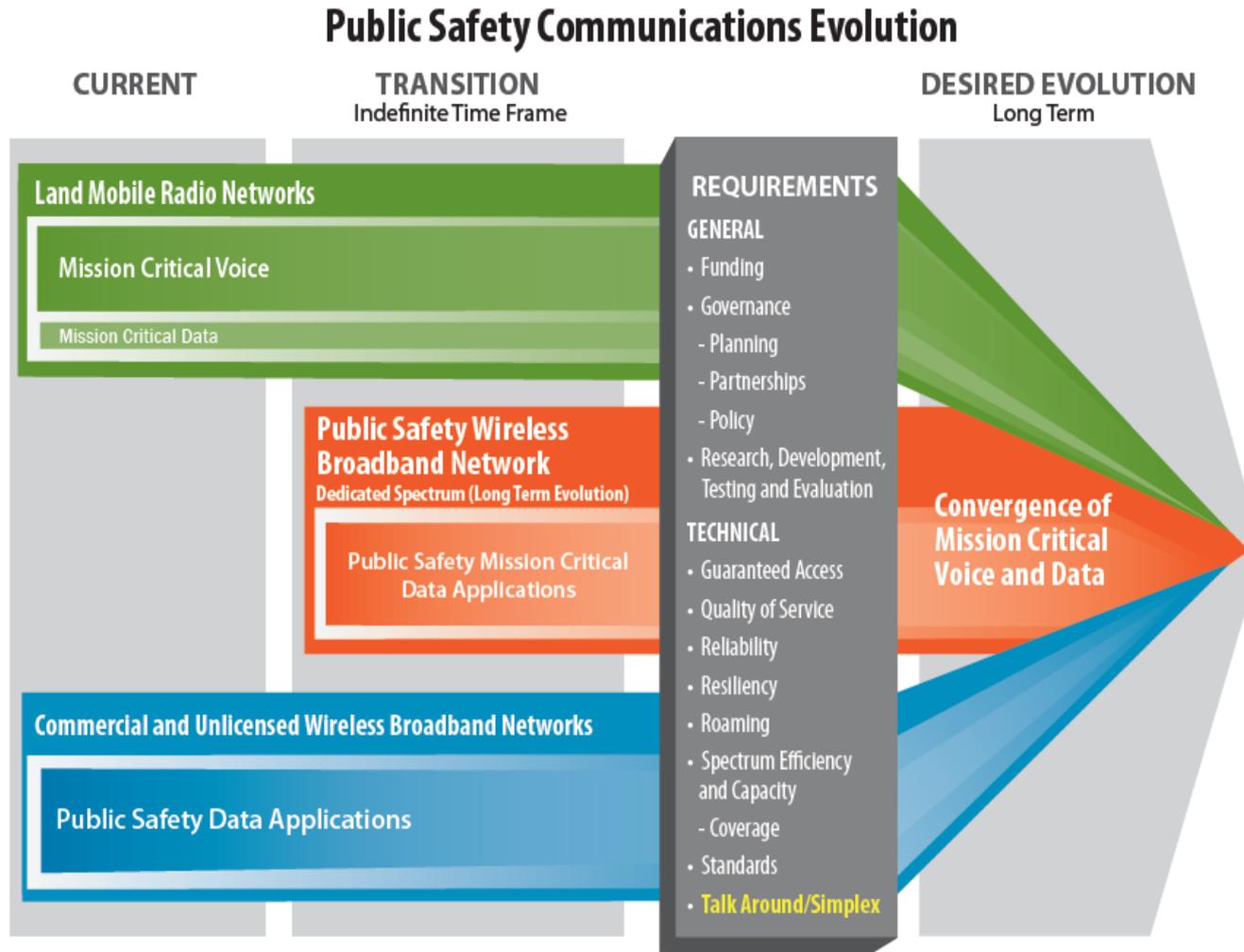


Figure 1: This graphic illustrates a public safety communications evolution by describing the long-term transition toward a desired converged future.



Implementing effective training and exercise programs is essential for ensuring that technology actually works as planned and that responders are able to show that they can effectively communicate using that technology.

TRAINING & EXERCISES



Communications Unit Leader (COML)



- A COML plans and manages the technical and operational aspects of the communications function during an all-hazards incident or event.
- PSIC has established a nationally recognized training and recognition program for COMLs.
- Since being established in 2009, over 190 Arizona students have completed the All-Hazards COML course.

County	Students Trained
Apache	3
Cochise	26
Coconino	12
Gila	0
Graham	0
Greenlee	0
La Paz	1
Maricopa	79

County	Students Trained
Mohave	15
Navajo	2
Pima	20
Pinal	3
Santa Cruz	2
Yavapai	2
Yuma	26

Communications Unit Technician (COMT)



- The All-Hazards COMT course trains emergency responders on practices and procedures common to communication technicians during all hazards emergency operations.
- Due to the highly technical nature of the training, course enrollment is limited to 15 students and is offered by invitation only.
- To date, three All-Hazards COMT courses have been held in AZ (48 students)
- One additional course is being planned in Yuma.

Arizona Communications Unit Recognition Program



- Arizona Regional All-Hazards Communications Unit Recognition Procedure
 - Applies to those individuals who meet the recommended DHS guidelines for eligibility, training and experience for All-Hazards Communications Unit positions and are requesting Arizona Regional recognition
- All-Hazards Communications Unit Resource List
 - A directory of individuals who have been recognized at the Arizona Regional level by the National Incident Management System Communications Unit (NIMS-CU) Workgroup
 - The individuals on the Resource List have been certified by their agencies as having met all requirements for qualification in the position(s) indicated and that such qualification has been issued.
 - During an incident, if the need arises for resources that cannot be obtained locally, assistance may be rendered through mutual aid.
 - In accordance with NIMS, requests should be submitted using your agency's standardized resource-ordering procedures.
- As of January 2013: 20 COMLs Recognized, one COMT Recognized

PSIC Exercise Activities



- PSIC is responsible for advocating for the inclusion of interoperable communications components into exercises and providing education to stakeholders on how to incorporate interoperable communications into exercises.
- PSIC works with ADEM to ensure communications are evaluated as a part of the annual statewide exercises.
- PSIC advocates for communications focused exercise technical assistance for Arizona through ICTAP:
 - 2009: Yuma Regional Tabletop Communications Exercise
 - 2013: Coconino County Tabletop Communications Exercise
 - Statewide Policy Workshop Conducted: December 11, 2012: [Effectively Incorporating Communications into Public Safety Exercises](#)



Usage refers to how often interoperable communications technologies are used. Local agencies rely on interoperable equipment for day-to-day situations and emergencies. Success in this element is contingent upon progress and interplay among the other four elements on the Interoperability Continuum.

USAGE



Activities



- The PSCC and SIEC each meet five times per year to approve interoperability projects and policies, hear updates from regional systems, provide guidance to and receive technical advice from workgroups and provide feedback to PSIC regarding advancement of SCIP initiatives.
- PSIC staff regularly attend and present at conferences, workshops, expos, taskforces, national, multi-state, state, regional, local and working group meetings.
- PSIC also conducts in-person meetings, web and telephonic conferences, post updates to its website and communicates regularly by e-mail to its extensive (850+) interested parties list.

Key Outreach Accomplishments



- Developed and implementing a [Statewide Education and Outreach Plan](#) in support of interoperable communications to encourage collaboration and educate policy makers and practitioners.
- The Plan provides outreach and education strategies and resources including detailed information on key topics (which change each year), such as:
 - [National Public Safety Broadband Network \(NPSBN\)](#)
 - [NECP Gap Closure \(Regional Interoperability Planning: CASM, TICPs, SCMPs and other resources\)](#)
 - [FCC Narrowbanding Compliance](#)

Key 2013 Initiatives



- NECP Goal Two Gap Closure Projects, including TICP Development
- Planning for Public Safety Broadband
- Continue to Implement the Interoperable Communications Training Plan
- Develop and Implement a Strategy for Exercises Focused on or Incorporating Interoperable Communications
- Continue to Develop Regional Communications Governance Structures & Plans

Questions? / Discussion?



Thank You!

[Lisa Dee Meyerson](#)

Statewide Interoperability Coordinator;
Manager, PSIC Office
602-364-4780

[Justin Turner](#)

Deputy Statewide Interoperability
Coordinator
602-317-2727

[Karen Allen](#)

PSIC Project Manager
602-300-2780

[Michael Britt, PhD](#)

PSIC Project Manager
602-300-2633

[Glade Jarman](#)

PSIC Project Manager
602-702-8341

[Suesan Nordman](#)

PSIC Project Manager
602-315-6983

[Public Safety Interoperable
Communications Office](#)

602-364-4498

**County Training Funds MOU'd to ADEM
FY 2010 and 2011
Balances**

County	FY 2010 Approved	FY 2010 Balance	End Date	FY 2011 Approved	FY 2011 Balance	End Date
Apache	\$22,783.00	\$1,638.38	12/31/2012	\$21,925.00	\$21,925.00	8/31/2013
Coconino	\$22,781.00	\$7,093.08	12/31/2012	\$6,200.00	\$4,352.68	8/31/2013
Coconino (Flagstaff Fire)	(no funding)			\$35,000.00	\$3,821.15	8/31/2013
Navajo	\$22,783.00	\$2,163.73	12/31/2012	\$21,925.00	\$17,482.17	8/31/2013

*updated as of
1/11/2013

Project Extension Request Form

Arizona Department of Homeland Security

Subgrantee Information

Grant Agreement Number: 888600-03
Date of Request: 12/17/2012
Original Period of Performance: 1/01/2012 - 12/31/2012
Funding Source: (i.e. SHSGP/UASI/CCP/OPSG) SHSGP
Award Amount: 60,000
Amount Reimbursed to Date: 0
Agency: ADOA-ASET PSIC Office
Point of Contact: Lisa Meyerson
Email: Lisa.Meyerson@azdoa.gov
Phone: 602-364-4784

Extension Justification

1. Provide a detailed justification and explanation for extending the period of performance.

The PSIC Office made the following progress toward meeting the grant objective of addressing interoperable communications gaps in the North RAC region that have been identified during the National Emergency Communications Plan (NECP) assessment process, and within the Target Capabilities Assessment (TCA) for counties in this region and to develop a Strategic Communications Migration Plan (SCMP) for the North RAC:

2. What is the new timeline for completion, including all major milestones? Please include specific date(s) and a deliverable or objective for each project milestone.

Extension Request to September 30, 2013
We are requesting an extension to our grant in order for the PSIC Office to continue to address interoperable communications gaps in the North RAC region that have been identified during the National Emergency Communications Plan (NECP) assessment process, and within the Target Capabilities Assessment (TCA) for counties in this region and to develop a Strategic Communications Migration Plan (SCMP) for the North RAC:

For AZDOHS Official Use Only

Award Letter Date: 2/6/2012

Quarterly Report Received:

Q1: Oct 1 - Dec 31 Yes No

Date Received: n/a

Q2: Jan 1 - Mar 31 Yes No

Date Received: 4/13/2012

Project Extension Request Form

Arizona Department of Homeland Security

Q3: Apr 1 - Jun 30 Yes No

Date Received: 9/26/2012

Q4: Jul 1 - Sep 30 Yes No

Date Received: 10/16/2012

Subgrantee Agreement on File: Yes No

Date Signed by AZDOHS Director: 3/12/2012

Standard Data Collection Form on File: Yes No

Financial Systems Survey on File: Yes No

Planner Signature:

John Coughlin

Date Signed:

12/17/12

Assistant Director Signature:

Lisa L. Hansen

Date:

12-17-12

AZDOHS/RAC/UASI/OPSGWG
Recommendation and/or Comments:

Extension Request: Approved Denied

Amendment Emailed: Yes No

Date Amendment Emailed:

GIMS Update Completed On:

Finance Signature:

Date Signed:

888600-03 NECP

1. Provide a detailed justification and explanation for extending the period of performance.

The PSIC Office made the following progress toward meeting the grant objective of addressing interoperable communications gaps in the North RAC region that have been identified during the National Emergency Communications Plan (NECP) assessment process, and within the Target Capabilities Assessment (TCA) for counties in this region and to develop a Strategic Communications Migration Plan (SCMP) for the North RAC:

- Completed all initial grant paperwork and submitted the signed sub-grantee agreement.
- Developed high level plan for working with the region to prioritize and close identified gaps.
- Worked closely with local stakeholders on reviewing NECP Goal Two Assessment outcomes. The assessments were a necessary precursor to the development of the North RAC SCMP. The assessments help jurisdictions to identify gaps and assets in the interoperable communications continuum lanes of Governance, SOPs, and Technology.
- Utilizing Technical Assistance from the Office of Emergency Communications, the PSIC Office has coordinated with stakeholders in Coconino county to develop a Tactical Interoperable Communication Plan (TICP). A TICP documents the current state of interoperable communications governance structures, technology assets, and usage policies and procedures for a jurisdiction. An up to date TICP provides a helpful background and useful starting point when developing the strategic vision to be documented in the SCMP.
- Compiled and published the Arizona Compendium of Findings and Recommendations from National Emergency Communications Plan (NECP) Goal 2 Observations.
- Reviewed and analyzed the After Action Report (AAR) for each county in the region and identified actionable recommendations.
- Completed Initial prioritization of gap closure activities based on SCIP priorities.
- Began identification of key contacts for implementation of the prioritized gap closure activities.
- Began planning and development of materials for the RAC wide stakeholder workshops
- Continued identification of key contacts for implementation of the prioritized gap closure activities.
- Developed, issued and awarded a Request for Quotation (RFQ) for assistance with and development of Tactical Interoperable Communication Plans (TICP) and Strategic Communications Migration Plans (SCMP).
- Developed agenda and workshop materials for initial county workshops.
- Tentatively scheduled TICP workshops

Project implementation delays have been due to two primary factors:

The RFQ for assistance with and development of TICPs and SCMPs was drafted and expected to be issued in early April, 2012. Due to personnel changes and other significant delays within the State Procurement Office the issuance and award of the RFQ was delayed until September 2012. The RFQ has now been awarded and TICP/SCMP development and Gap Closure activities will commence.

This PSIC Office experienced significant delays in the implementation of this project due to staffing issues within the PSIC Office. While a significant amount of development and planning work has occurred that form the foundation of this project, there have not been the personnel resources available to implement this project in a timelier manner. PSIC has contracted with an experienced Subject Matter Expert to assist with the activities of this project on a part time basis. The PSIC office continues to search for additional qualified individuals to implement the goals of this project. PSIC reissued a Position Description and interviewed potential candidates. At this time, the PSIC Office continues to accept and review applications.

2. What is the new timeline for completion, including all major milestones? Please include specific date(s) and a deliverable or objective for each project milestone.

Extension Request to September 30, 2013

We are requesting an extension to our grant in order for the PSIC Office to continue to address interoperable communications gaps in the North RAC region that have been identified during the National Emergency Communications Plan (NECP) assessment process, and within the Target Capabilities Assessment (TCA) for counties in this region and to develop a Strategic Communications Migration Plan (SCMP) for the North RAC:

Timeline for Completion:

Jan – March 2013: Compile source documents (TICPs, AARs, CASM data, etc...). Coordinate logistics for NECP Goal Two gap closure workshops and TCIP development workshops. Finalize workshop locations and schedule. Conduct outreach effort to stress importance of workshops. Conduct TCIP development workshops.

April – June 2013: Enhance outreach to assure solid attendance and participation in gap closure workshops. Conduct NECP Goal Two gap closure workshops / North RAC SMP development workshop. Finalize action plans to address objectives, initiatives and milestones identified during the workshops. Implement Gap Closure action plans. Conduct stakeholder working sessions as needed to implement action plans. Develop PSPs, SOPs, plans, and other documents as identified during kick-off workshops.

July – September 2013: Complete TCIP development activities. Complete SMP development activities. Continue to conduct stakeholder working sessions as needed to implement action plans. Continue to develop PSPs, SOPs, plans, and other documents as needed. Prepare lessons learned document, as well as documenting ideas for future improvements. Close-out reporting.

**Arizona Department of Homeland Security (DOHS) (OHS)
Quarterly Programmatic Report**

Date Received by AZDOHS:

RECEIVED OCT 16 2012

Date:	10/15/2012
Subgrantee Agreement Number (i.e. 999000-00):	888600-03
Funding Source:	
Organization:	AZ Strategic Enterprise and Technology Office (ASET)
Project Manager:	Lisa Dee Meyerson, Statewide Interoperability Coordinator
Telephone:	602-364-4780
Email:	lisa.meyerson@azdoa.gov

Please check the box of the quarterly reporting period and fill in the year

<input type="checkbox"/>	Oct 1 - Dec 31	
<input type="checkbox"/>	Jan 1 - Mar 31	
<input type="checkbox"/>	Apr 1 - Jun 30	
<input checked="" type="checkbox"/>	Jul 1 - Sep 30	2012

Is this a FINAL/CLOSE OUT report for this grant?

Yes No

If yes, enter the amount of unspent funds being returned to AZDOHS:

If yes, is the Property Control Form attached? (If applicable)

Yes No

1. What percentage of funds have been encumbered or expended to date?

None.

2. List milestones from your approved application and give a status update toward achievement of each milestone.

Milestone #1:

Obtain funding from Arizona DOHS. Identify priorities for addressing gaps. MOU grant to the PSIC Office.

Status #1:

Completed.
Reviewed and analyzed the After Action Report (AAR) for each county in the region and identified actionable recommendations.
Initial prioritization of gap closure activities based on SCIP priorities completed.

Milestone #2:

Prepare RFPs or RFQs and solicit SME/Facilitator contract support. Additionally, secure contract support.

Status #2:

In progress:
RFQ for SME / Facilitator support has been awarded. The PSIC office continued to search for additional qualified individuals to implement the goals of this project. PSIC reissued a Position Description during this quarter and interviewed potential candidates. At this time, the PSIC Office continues to accept and review applications.

Milestone #3:

Status #3:

**Arizona Department of Homeland Security (AZDOHS)
Quarterly Programmatic Report**

Develop action plans to address objectives, initiatives and milestones. Initial stakeholder sessions and drafting to develop a Multi-County Strategic Communications Migration Plan (formerly RICP) covering Navajo, and Apache counties. Initial stakeholder sessions and drafting to develop TICPs for Navajo and Apache counties.

In progress:
Continued planning and development of materials for the RAC wide stakeholder workshops
Continued identification of key contacts for implementation of the prioritized gap closure activities.

Milestone #4:
Implement action plans to address objectives, initiatives and milestones. Finalize Multi-County Strategic Communications Migration Plan covering Navajo, and Apache counties. Finalize TICPs for Navajo, and Apache counties.

Status #4:
Not started

3. Do you anticipate any changes/modifications to the original objectives? If yes, will these changes/modifications prevent your jurisdiction from completing this project within the approved grant performance period?

No

4. List any jurisdictional changes for authorized persons involved in completing this project. This would include Project/Program Managers, Finance Staff, etc.

None

5. Grant Funded Training/Exercise:

(Please complete this section if applicable)

5. A. List the number of employees who have completed NIMS training, including the course number.

Course #: N/A

5.B. Describe any approved preparedness exercises that your jurisdiction held during the reporting period. Confirm that your agency has utilized the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) toolkit. If applicable, please visit the HSEEP toolkit link
https://hseep.dhs.gov/pages/1001_HSEEP7.aspx.

N/A

5.C. Describe any other approved training undertaken by your jurisdictional staff during the reporting period. Confirm your agency utilized the training approval procedure and request form.

N/A

5. D. Describe in detail how any approved training conducted using HSGP funds addresses a performance gap.

N/A

For AZDOHS Use Only	
Planner signature:	<i>John Coyle</i>
Date:	10/26/12
Comments:	

Arizona Department of Homeland Security (AZDOHS) Grant Program Quarterly Report Form

*The purpose of this report is to help AZDOHS understand and evaluate the accomplishments relating to the goals, objectives, tasks and performance measure of your contract. The report also helps AZDOHS determine what projects work effectively within a given program funding area. Your feedback is very valuable and helps us provide better service. Completion of the report is required to maintain compliance with your contract. **Failure to meet this obligation may result in rejection of reimbursement requests and/or budget amendment requests.***

Please **HIGHLIGHT** the quarterly reporting period and **FILL IN THE YEAR**.

October 1 to December 31, 2011	Report Due: January 15
January 1 to March 31, 2012	Report Due: April 15
April 1 to June 30, 2012	Report Due: July 15
July 1 to September 30, 20__	Report Due: October 15
Is this a FINAL/CLOSE OUT report for this grant?	NO
If yes, please enter the amount of unspent funds being returned to AZDOHS.	\$ _____

Per Grant Guidelines – A "Property Control Form" (Equipment List) must be submitted with the FINAL/CLOSE OUT report (if applicable)

<http://www.azdohs.gov/Documents/Grants/PropertyEquipmentListSubgrantee.xls>

DATE REPORT RECEIVED BY AZDOHS:	RECEIVED SEP 26 2012
---------------------------------	----------------------

Today's Date: Wednesday, August 01, 2012
AZDOHS Project Number (example 555000-00): 888600-03
Organization: AZ Strategic Enterprise and Technology Office (ASET) / AZ Department of Administration (ADOA)
Contact Person: Lisa Dee Meyerson, Statewide Interoperability Coordinator
Address: 100 N 15th Avenue, Suite 400 Phoenix, AZ 85007
Telephone: 602-364-4780
Fax: 602-364-4799
Email: lisa.meyerson@azdoa.gov



**Arizona Department of Homeland Security (AZDOHS)
Grant Program Quarterly Report Form**

1) Percent (%) of project completed and percent (%) of funds obligated to date:

5% of project completed; 0% of funds obligated.

2) Briefly explain any progress towards achieving project timelines and milestones. List milestones from your approved application and give a status update toward achievement of each milestone.

During this reporting period the PSIC Office made the following progress toward meeting the grant objective of addressing interoperable communications gaps in the North RAC region that have been identified during the National Emergency Communications Plan (NECP) assessment process, and within the Target Capabilities Assessment (TCA) for counties in this region:

- Reviewed and analyzed the After Action Report (AAR) for each county in the region and identified actionable recommendations.
- Began initial prioritization of gap closure activities based on SCIP priorities.
- Began planning and development of materials for the RAC wide stakeholder workshops
- Continued to monitor progress and work with the State Procurement Office (SPO) to formally issue the Request for Quote to contract with a Subject Matter Expert for assistance with and development of Tactical Interoperable Communication Plans (TICP) and Strategic Communications Migration Plans (SCMP). Due to personnel changes and other delays at SPO the RFQ has not yet been issued.
- Continued identification of key contacts for implementation of the prioritized gap closure activities.

Continued Search for Qualified Planners

The PSIC office continued to search for additional qualified individuals to implement the goals of this project. PSIC reissued a Position Description during this quarter and interviewed potential candidates. At this time, the PSIC Office continues to accept and review applications.

Approved Application Milestones:

1. Obtain funding from Arizona DOHS. MOU grant to the PSIC Office. – *Complete*
Identify priorities for addressing gaps. – *In progress*
2. Prepare RFPs or RFQs and solicit SME/Facilitator contract support. Additionally, secure contract support. – *In progress*
3. Develop action plans to address objectives, initiatives and milestones. Initial stakeholder sessions and drafting to develop a Multi-County Strategic

**Arizona Department of Homeland Security (AZDOHS)
Grant Program Quarterly Report Form**

Communications Migration Plan (SCMP - formerly RICP) covering Navajo, and Apache counties. Initial stakeholder sessions and drafting to develop TICPs for Navajo, and Apache counties. – *Not started*

4. Implement action plans to address objectives, initiatives and milestones. Finalize Multi-County Strategic Communications Migration Plan covering Navajo, and Apache counties. Finalize TICPs for Navajo, and Apache counties. – *Not started*

- 3) **Have there been any changes or alterations to the original program goals and objectives?**

None

- 4) **Please describe any collaborative efforts with outside agencies to accomplish project detail.**

The PSIC Office conducted outreach to numerous multi-discipline, multi-jurisdiction partners through the PSIC Office interested parties list and various in-person meetings, e-mails and phone calls. Additional public meetings during this time period include:

- April 17, 2012 - PSCC Meeting
- May 8, 2012 - SIEC Meeting

- 5) **Have reimbursements been requested for all expenditures made during this period? If no, please explain.**

No expenditures made.

**Arizona Department of Homeland Security (AZDOHS)
Grant Program Quarterly Report Form**

*The purpose of this report is to help AZDOHS understand and evaluate the accomplishments relating to the goals, objectives, tasks and performance measure of your contract. The report also helps AZDOHS determine what projects work effectively within a given program funding area. Your feedback is very valuable and helps us provide better service. Completion of the report is required to maintain compliance with your contract. **Failure to meet this obligation may result in rejection of reimbursement requests and/or budget amendment requests.***

Please **HIGHLIGHT** the quarterly reporting period and **FILL IN THE YEAR.**

October 1 to December 31, 2011	Report Due: January 15
January 1 to March 31, 2012	Report Due: April 15
April 1 to June 30, 20__	Report Due: July 15
July 1 to September 30, 20__	Report Due: October 15
Is this a FINAL/CLOSE OUT report for this grant?	NO
If yes, please enter the amount of unspent funds being returned to AZDOHS.	\$ _____

Per Grant Guidelines – A “Property Control Form” (Equipment List) must be submitted with the FINAL/CLOSE OUT report (if applicable)

<http://www.azdohs.gov/Documents/Grants/PropertyEquipmentListSubgrantee.xls>

DATE REPORT RECEIVED BY AZDOHS:	RECEIVED APR 13 2012
---------------------------------	----------------------

Today's Date: Friday, April 13, 2012
AZDOHS Project Number (example 555000-00): 888600-03
Organization: AZ Strategic Enterprise and Technology Office (ASET) / AZ Department of Administration (ADOA)
Contact Person: Lisa Dee Meyerson, Statewide Interoperability Coordinator
Address: 100 N 15th Avenue, Suite 400 Phoenix, AZ 85007
Telephone: 602-364-4780
Fax: 602-364-4799

**Arizona Department of Homeland Security (AZDOHS)
Grant Program Quarterly Report Form**

Email: lisa.meyerson@azdoa.gov

1) Percent (%) of project completed and percent (%) of funds obligated to date:

5% of project completed; 0% of funds obligated.

2) Briefly explain any progress towards achieving project timelines and milestones. List milestones from your approved application and give a status update toward achievement of each milestone.

During this reporting period the PSIC Office made the following progress toward meeting the grant objective of addressing interoperable communications gaps in the North RAC region that have been identified during the National Emergency Communications Plan (NECP) assessment process, and within the Target Capabilities Assessment (TCA) for counties in this region:

- Completed all initial grant paperwork and submitted the signed subgrantee agreement.
- Developed high level plan for working with the region to prioritize and close identified gaps.
- Compiled and published the Arizona Compendium of Findings and Recommendations from National Emergency Communications Plan (NECP) Goal 2 Observations.
- Reviewed and analyzed the After Action Report (AAR) for each county in the region and identified actionable recommendations.
- Began initial prioritization of gap closure activities based on SCIP priorities.
- Developed Request for Quote and submitted to the State Procurement Office to contract with a Subject Matter Expert for assistance with and development of Tactical Interoperable Communication Plans (TICP) and Strategic Communications Migration Plans (SCMP). The RFQ is expected to be formally issued in early April, 2012.
- Began identification of key contacts for implementation of the prioritized gap closure activities.

Continued Search for Qualified Planners

During this quarter, PSIC contracted with an experienced Subject Matter Expert to assist with the activities of this project on a part time basis. The PSIC office also continued to search for additional qualified individuals to implement the goals of this project. PSIC reissued a Position Description during this quarter and interviewed potential candidates. At this time, the PSIC Office continues to accept and review applications.

**Arizona Department of Homeland Security (AZDOHS)
Grant Program Quarterly Report Form**

Approved Application Milestones:

1. Obtain funding from Arizona DOHS. MOU grant to the PSIC Office. – *Complete*
Identify priorities for addressing gaps. – *In progress*
2. Prepare RFPs or RFQs and solicit SME/Facilitator contract support. Additionally, secure contract support. – *In progress*
3. Develop action plans to address objectives, initiatives and milestones. Initial stakeholder sessions and drafting to develop a Multi-County Strategic Communications Migration Plan (SCMP - formerly RICP) covering Navajo, and Apache counties. Initial stakeholder sessions and drafting to develop TICPs for Navajo, and Apache counties. – *Not started*
4. Implement action plans to address objectives, initiatives and milestones. Finalize Multi-County Strategic Communications Migration Plan covering Navajo, and Apache counties. Finalize TICPs for Navajo, and Apache counties. – *Not started*

3) Have there been any changes or alterations to the original program goals and objectives?

None

4) Please describe any collaborative efforts with outside agencies to accomplish project detail.

The PSIC Office conducted outreach to numerous multi-discipline, multi-jurisdiction partners through the PSIC Office interested parties list and various in-person meetings, e-mails and phone calls. Additional public meetings during this time period include:

- January 11, 2012 - SIEC Meeting
- February 14, 2012 - PSCC Meeting
- March 13, 2012 - SIEC Meeting

5) Have reimbursements been requested for all expenditures made during this period? If no, please explain.

No expenditures made.

FFY 2012 North Region Spreadsheet

Scoring Tool	Project #	Jurisdiction or Agency	Initiative	Project Title	Amount Requested (SHSGP)	Amount Requested (LETPA)	IWG Rec (Y/N) & notes	Allowed Amount	RAC Recommend	LETPA	Totals
14.67	12-NOR-001	Apache County Emergency Management	Strengthen Planning and Citizen Preparedness Capabilities	Community Awareness and Preparedness	\$33,890			\$33,890	\$2,048	\$0	\$2,048
15.33	12-NOR-002	Apache County Emergency Management	Strengthen Interoperable Communications Capabilities	Apache County Multi Jurisdictional Communications Upgrade	\$202,200	\$202,200	Y	\$202,200	\$59,800	\$0	\$59,800
13.33	12-NOR-003	Apache County Emergency Management	Expand Regional Collaboration	FFY 2012 Training and Exercise Grant Navajo and Apache County	\$122,800			\$122,800	\$0	\$0	0
12.67	12-NOR-004	Coconino County Emergency Management	Strengthen Planning and Citizen Preparedness Capabilities	2012 Coconino County Citizen Corps Support	\$10,545			\$10,545	\$0	\$0	0
13.00	12-NOR-005	Coconino County Emergency Management	Strengthen Interoperable Communications Capabilities	NECP Compliance and Interoperable Communications Gap Closure	\$40,000		Y; doesn't expand coverage or capacity	\$40,000	\$0	\$0	0
12.67	12-NOR-006	Coconino County Emergency Management	Implement NIMS and NRP Capabilities	2012 Coconino County Training and Exercise Enhancement	\$26,700			\$26,700	\$0	\$0	0
12.33	12-NOR-007	Coconino County Sheriff's Office	Strengthen Planning and Citizen Preparedness Capabilities	Train and Sustain Citizen Corps	\$18,000			\$18,000	\$9,000	\$0	9000
14.33	12-NOR-008	Coconino County Sheriff's Office	Strengthen Interoperable Communications Capabilities	Narrowband Conversion Final Phase	\$102,886	\$102,886	Y	\$102,886	\$62,475	\$62,475	62475
10.00	12-NOR-009	Flagstaff, City of Fire Department	Strengthen CBRNE Detection, Response and Decontamination Capabilities	Special Operations Team Personal Protective Gear	\$5,824			\$5,824	\$0	\$0	0
10.00	12-NOR-010	Flagstaff, City of Fire Department	Strengthen CBRNE Detection, Response and Decontamination Capabilities	Nerve Antidote Agent Kit	\$9,700			\$9,700	\$0	\$0	0
9.00	12-NOR-011	Flagstaff, City of Fire Department	Strengthen Information Sharing and Collaboration Capabilities	Flagstaff Fire Mobile Data Terminals	\$56,800			\$56,800	\$37,000	\$0	37000
9.33	12-NOR-012	Flagstaff, City of Fire Department	Strengthen CBRNE Detection, Response and Decontamination Capabilities	Enhancing Agent and Chemical Identification	\$9,008			\$9,008	\$4,504	\$0	4504
8.00	12-NOR-013	Flagstaff, City of Fire Department	Strengthen CBRNE Detection, Response and Decontamination Capabilities	Shoring Raker Sets	\$33,407			\$33,407	\$0	\$0	0
11.33	12-NOR-014	Flagstaff, City of Police Department	Strengthen Information Sharing and Collaboration Capabilities	License Plate Reader	\$20,500	\$20,500		\$20,500	\$0	\$0	0

FFY 2012 North Region Spreadsheet

Scoring Tool	Project #	Jurisdiction or Agency	Initiative	Project Title	Amount Requested (SHSGP)	Amount Requested (LETPA)	IWG Rec (Y/N) & notes	Allowed Amount	RAC Recommend	LETPA	Totals
8.67	12-NOR-015	Flagstaff Police Department	Strengthen Interoperable Communications Capabilites	Portable Radios	\$35,736	\$35,736	Y; purpose wasn't clearly defined. Radios appear to be normal operating radios.	\$35,736	\$0	\$0	0
14.67	12-NOR-016	Navajo County	Strengthen Planning and Citizen Preparedness Capabilities	2012 Citizen Corp Program	\$3,050			\$3,050	\$3,050	\$0	3050
15.33	12-NOR-017	Navajo County	Strengthen Information Sharing and Collaboration Capabilities	Mobile Data Computers for MCSO with AzLink/COPLink Access	\$69,850	\$69,850		\$69,850	\$38,175	\$38,175	38175
12.00	12-NOR-018	Navajo County	Strengthen Interoperable Communications Capabilites	NECP Compliance and Interoperable Communications Gap Closure	\$40,000		Y	\$40,000	\$0	\$0	0
11.33	12-NOR-019	Navajo County	Strengthen Information Sharing and Collaboration Capabilities	Navajo County Storage Array	\$45,000			\$45,000	\$0	\$0	0
13.33	12-NOR-020	Navajo County	Strengthen Interoperable Communications Capabilites	TICP Development Workshop	\$15,000			\$15,000	\$0	\$0	0
15.00	12-NOR-021	Navajo County Emergency Management	Implement the National Infrastructure Protection Plan (NIPP)	Generator for Microwave Link at Dry Lake	\$35,000			\$35,000	\$35,000	\$0	35000
11.33	12-NOR-022	Navajo County Emergency Management	Strengthen Interoperable Communications Capabilites	Interagency Radio Bridging	\$6,920	\$6,920	N; program internally	\$6,920	\$0	\$0	0
14.67	12-NOR-023	Navajo County Emergency Management	Expand Regional Collaboration	Regional Dispatch Equipment	\$32,629	\$32,629		\$32,629	\$0	\$0	0
16.00	12-NOR-024	Navajo County Emergency Management	Strengthen Interoperable Communications Capabilites	Regional Two Way Radio Frequency Enhancement	\$23,870	\$23,870		\$23,870	\$10,000	\$0	10000
15.33	12-NOR-025	Pinetop-Lakeside Police Department	Strengthen Interoperable Communications Capabilites	Voted Repeater and System Redundancy Project	\$34,500	\$34,500	Y; timing of tower installation	\$34,500	\$0	\$0	0
10.67	12-NOR-026	Williams Police Department	Enhance the NIPP	2012 WPD AZ Homeland Security Grant Proposal	\$47,250	\$47,250		\$47,250	\$0	\$0	0
					\$1,081,065			\$1,081,065	\$261,052	\$100,650	\$261,052



NOTICE OF PUBLIC MEETING

North Regional Advisory Council

2/12/2013

1:00 pm

County Health Department –Ponderosa Room

2625 N King St

Flagstaff, AZ 86004

www.azdohs.gov



Governor Janice K. Brewer

Director Gilbert M. Orrantia

Pursuant to A.R.S. § 41-4258 notice is hereby given to members of the **North Regional Advisory Council** and the general public that the Council will hold an in-person meeting, open to the public, **Tuesday, February 12, 2013 at 1:00 pm**. Members of the Council will attend in-person. The Council was offered written materials pertaining to agenda items prior to the meeting. The Council retains the right to take agenda items out of order as needed for quorum or other purposes. Agenda items with staff presentations are noted. Staff is available to clarify or address any related comments. For additional information you may contact Maryann Loya at **602.542.7062** or mloya@azdohs.gov.

REGULAR BUSINESS

- 1. WELCOME AND INTRODUCTIONS**
Presentation: AZDOHS Staff
- 2. APPROVAL OF MINUTES**
Presentation: Bill Pribil, Chairperson
Possible Action: Council approval of the January 15, 2013 meeting minutes as submitted.

GENERAL BUSINESS

- 3. ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE**
Presentation: AZDOHS Staff
Possible Action: For information and discussion
- 4. NORTH RAC FUNDING GUIDELINES**
Presentation: AZDOHS Staff
Possible Action: For information, discussion and possible action
- 5. GRANT EXTENSIONS/MODIFICATIONS/REALLOCATIONS**
Presentation: AZDOHS Staff
Possible Action: For information, discussion and possible action
- 6. CALL TO THE PUBLIC**
This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H) action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decisions at a later date.
- 7. NEXT MEETING**
Presentation: Bill Pribil, Chairperson
Possible Action: For information, discussion, and possible action
- 8. CALL TO ADJOURN**

Pursuant to Title II of the American with Disabilities Act (ADA), the office of the Governor does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator, 602-542-2449; or TTY uses through Relay. Requests should be made as early as possible to allow time to arrange the accommodation.

**Executive Session: Pursuant to Ariz. Rev. Stat. § 38-431.03(A)(2) and (A) (3), the Regional Advisory Council may, upon a public majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.*

UNAPPROVED

Arizona Department of Homeland Security North Regional Advisory Council MEETING MINUTES February 12, 2013

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on February 12, 2013. The meeting was held at the Public Health Facility in Flagstaff. Pursuant to A.R.S. §38-431.02, notice had been duly given (**Attachment A**). Present and absent were the following members of the NRAC:

Members Present:

Sheriff William Pribil, Chairperson, Coconino County
Chief Mike Iacona, Flagstaff Fire Department
Director Chris Sexton, Apache County Public Health Services
Robert Rowley, Coconino County Emergency Manager
Chief Pat Hancock, Snowflake Fire Department
Steve West, Town of Springerville (telephonic)

Members Absent:

Sheriff K.C. Clark, Navajo County
Director Andrew Griffin, NAU Emergency Management
Supervisor Jesse Thompson, Navajo County Board of Supervisors
Major Dean Nyhart, Department of Public Safety

AZDOHS Staff Members Present:

Lisa Hansen, Assistant Director Planning & Preparedness
Maryann Loya, Strategic Planner

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chair William Pribil called the meeting to order at 1:07 p.m. It was determined a quorum was not present. Members of the RAC and public introduced themselves.

GENERAL BUSINESS

APPROVAL OF MINUTES

The January 15, 2013 meeting minutes could not be approved because of the lack of quorum. (**Attachment B**). It was decided they would be voted on at the next meeting.

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

Maryann Loya updated the RAC on the following:

- Award Letters from the last reallocation round have gone out. The 2010 letters will be going out shortly, once we receive the updated numbers from ADEM.
- The next NRAC Meeting will be April 4th in Snowflake, AZ. It will be the funding meeting.
- SLIGP dropped and Arizona will receive just under 4 million. Justin Turner gave an update on this at the last RAC Meeting.

UNAPPROVED

NRAC Funding Guidelines

The NRAC created a new set of guidelines to follow, focusing on making a more strategic approach when funding in the future (Attachment C). The guidelines will be voted on at the next meeting, which will be telephonic.

GRANT EXTENSIONS/MODIFICATIONS/REALLOCATIONS

There were no extensions/modifications/reallocations

CALL TO THE PUBLIC

Wendy Kasprzyk-Roberts and Sarah Wagner from the Coconino County Superior Court spoke about the grant they will be applying for in 2013 and how the funding guidelines can be more easily understood for stakeholders.

NEXT MEETING

The next North RAC meeting date will be sometimes in the next week, a telephonic meeting.

CALL TO ADJOURN

The meeting was adjourned at 3:05 p.m.



Arizona Department of Homeland Security
Regional Advisory Council



GRANT FUNDING GUIDELINES
NORTH REGION

Governor Janice K. Brewer

Director Gilbert M. Orrantia

Funding Priorities:

- Interoperability and Information Sharing Systems
- Training and Exercise
- Citizen Corp Programs
- Regional Response Capabilities (SWAT, RRT, HAZMAT, EOD, IMT, TLO etc.)
- Public Emergency Information Outreach and Communications Programs or Systems

General

- Priority will be given to projects that plan to assume sustainability costs at the jurisdictional level.
- Sustainability costs associated with interoperability may be supported.
- Individualized asset may be supported by the local jurisdiction, however on-going costs related to regional assets may be supported.
- Training and Exercise projects may be accepted under a coordinated effort among County Emergency Managers of the North Region.
 - Each county Emergency Manager will annually make presentation at the NRAC funding meeting and shall include training and exercise priorities with linkage to core capabilities and identified gaps.
- Priority may be given to projects that support a regional response capability.
- Encourage a project that will complete resource mapping/typing and response range for the North Region.
- Annual review (if needed) of the guidelines will take place during 4th quarter RAC meeting.