



# State of Arizona Department of Homeland Security



Governor Janice K. Brewer

Director Gilbert M. Orrantia

## FFY 2011 Urban Area Security Initiative Nonprofit Security Grant Program (UASI NSGP)

### Phoenix UASI Only Information Sheet

The UASI NSGP provides funding support for target hardening activities to nonprofit organizations that are at high risk of terrorist attack and located within one of the specific UASI-eligible Urban Areas. While this funding is provided specifically to high-risk nonprofit organizations under the *Department of Defense and Full-Year Continuing Appropriations Act, 2011* (Public Law 112-10), the program seeks to integrate nonprofit preparedness activities with broader State and local preparedness efforts. It is also designed to promote coordination and collaboration in emergency preparedness activities among public and private community representatives, State and local government agencies and Citizen Corps Councils.

### Eligible Applicants

- Registered 501(c)(3) nonprofit organizations located within the Phoenix UASI
- Nonprofit organizations that are at high risk of terrorist attack. Includes, but not limited to:
  - Identification and substantiation (e.g., police reports or insurance claims) of prior threats or attacks against the nonprofit organization or closely related organizations (within or outside the U.S.) by a terrorist organization, network, or cell
  - Symbolic value of the site(s) as a highly recognized national or historical institution that renders the site as possible target of terrorism
  - Role of the applicant nonprofit organization in responding to or recovering from terrorist attacks
  - Findings from previously conducted risk assessments including threat or vulnerability

### Scope of Eligible Target Hardening Projects

#### Equipment

Allowable costs are focused on target hardening activities. Funding can be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or protection against the risk of a terrorist attack. This equipment is **limited to two categories** of items on the US DHS Authorized Equipment List (AEL):

- Physical Security Enhancement Equipment (Category 14)
- Inspection and Screening Systems (Category 15)

The two allowable prevention and protection categories and equipment standards for the FFY 2011 NSGP are listed on the web-based version of the AEL on the Responder Knowledge Base (RKB), at <http://www.rkb.us>. Unless otherwise stated, equipment must meet all mandatory regulatory and/or DHS-adopted standards to be eligible for purchase using



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these funds. In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment.

## **Training**

Nonprofit organization security personnel may use FFY 2011 NSGP funds to attend security-related training courses and programs. Allowable training-related costs under the FFY 2011 NSGP are limited to attendance fees for training, and related expenses, such as materials, supplies, and/or equipment. Overtime, backfill, and/or travel expenses are not allowable costs. Allowable training topics are limited to the protection of critical infrastructure key resources, including physical and cyber security, target hardening, and terrorism awareness/employee preparedness. Training conducted using FFY 2011 NSGP funds must address a specific threat and/or vulnerability, as identified in the nonprofit's Investment Justification. ***Proposed attendance at training courses and all associated costs leveraging the FFY 2011 NSGP must be included in the nonprofit organization's Investment Justification.***

Nonprofit organizations are required, within 30 days after attendance, to submit information to the SAA on all training supported with FFY 2011 NSGP funds. This information will consist of course titles, course description, mission area, level of training, the training provider, and the date of the course.

## **Application Information**

- **June 9, 2011** – Investment Justification Applications must be submitted to AZDOHS no later than **5:00 p.m.** The Investment Justification Application template is available at <http://www.azdohs.gov/Grants/index.asp>. No other forms of application will be accepted.
- Eligible nonprofit organizations may apply for an award amount **up to \$75,000**.
- **501(c)(3) Requirement** – Applicants must be a registered nonprofit organization.
- **Citizen Corps Council Membership** - Eligible nonprofit organizations are **encouraged** to establish membership with their local Citizen Corps Council, where one exists, **prior** to the application deadline.
- Organization must meet **National Incident Management System (NIMS) compliance** requirements.
- Optional cost share – Applicants may provide an optional cost share; however, an applicant's willingness to contribute an optional cost share will not impact application scores or allocations. For a cost match, applicant must match 25 percent (25%) of the Federal funds requested. The match may be met through cash or in-kind contributions.
- All UASI NSGP awards will **require an Environmental Planning and Historic Preservation compliance review** prior to beginning any project.



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## Tips for Completing the UASI NSGP Investment Justification

- **Review the scoring criteria** on pages 14-16 of the FFY 2011 UASI NSGP Guidance and Application Kit as well as the **review criteria** on pages 18, 19, and 27-30.
- **Note character limits for each section.** You may want to consider creating the text in MS Word so that you can check the character count. Then copy and paste into the Excel template.
- **Excel Investment Justification Template** – When opening the file, you may need to “enable content” to be able to enter text.
- **Save the file in Excel 2003 format** using the following naming convention: FY 2011 AZ\_PhX UASI\_(Nonprofit Name)
- **Read the Helpful Hints on the Introduction tab of the Excel Investment Justification template.**
- Separate attachments will neither be accepted nor reviewed.

For additional questions or information, contact Cheryl Bowen Kennedy, Arizona Department of Homeland Security at [cbowen@azdohs.gov](mailto:cbowen@azdohs.gov) or 602.542.7077.