



Governor Douglas A. Ducey

Arizona State Citizen Corps Council

April 16, 2015

Arizona Department of Homeland Security
1700 W. Washington, Suite 210, Phoenix, AZ 85007



Director Gilbert M. Orrantia

Meeting Minutes

REGULAR BUSINESS

1. **CALL TO ORDER**

10:08 AM – Call to order

Motion made by Cheryl Kennedy. Motion seconded by Paul Schickel. Meeting called to order.

2. **WELCOME AND INTRODUCTIONS**

MEMBERS PRESENT:	MEMBERS ABSENT:
Cheryl Bowen Kennedy on behalf of Gilbert Orrantia	Cynthia Dowdall
Antonio Hernandez	Karen Hauca
Paul Schickel (Telephonically)	T.D. Kennard
	Steve Rutherford
	Robert Shogren
	Vickie Owen
GUESTS PRESENT:	
A.J. Hunter, DHS	
Aleesa Van Story, DHS	
Corey Tarango, DHS Intern	
AZDOHS PRESENT:	
Lindsey Forry	

3. **APPROVAL OF MINUTES**

Motion made by Cheryl Kennedy. Motion seconded by Paul Schickel. The minutes were approved as submitted.

GENERAL BUSINESS

1. **STRATEGIC PLAN REPORTS**

Goal 1: **Serve** as a State Voice for the Network of Citizen Corps Programs and Local Councils Liaison Reports (North, South, East, West, Central)

- a. State Citizen Corps Council member recruitment

North (Cheryl Kennedy): The Navajo County Citizen Corps Area reported that their MRC had its first quarterly meeting in January and participated in POD training with Timber Mesa Fire and Medical in February. Some of the Navajo Area members attended a MRC Coordinators meeting in Tucson. The Snowflake-Taylor Citizen Corps Council participated in a media day on March 19. Hopi CERT had its manager attend monthly CERT meetings, and hopes to have CERT 317 training in the near future. Heber-Overgaard CERT program had its first meeting on March 1st.

Goal 2: **Promote** Citizen Program Participation and Volunteer Activities which strengthen community resiliency

- a. America's PrepareAthon
- b. Collaboration with other volunteer groups/programs

America's PrepareAthon: A Communications Toolkit for America's PrepareAthon was released on March 30th. AZDOHS is continuing work on a drill (planned for April 30) utilizing the AZ Maricopa County Regional Reverse 911 system that will reach contacts that live 10-mile radius of the Palo Verde Nuclear Generating Station PVNGS. The Depending on the outcome, there may be support for an additional drill in September

targeting a different sector of the system. A PVGNS is planned for September also and may be an opportunity to run the drill. This event has been registered with America's PrepareAthon. Arizona Department of Health Services plans to conduct promotional outreach and provide various preparedness materials to its partners via email.

Collaboration: AZSCCC strongly encourages linking programs together through community events—such as the Arizona Coalition for Tomorrow Health Fair that involves the Police Explorers Program, health agencies, and other community partners. Another upcoming event is Downtown Phoenix's Zombie Walk. Local CERT and Citizen Corps volunteers could be present there to provide information on assistance and preparedness, as it complements the event's distinct theme.

Quarterly Program Calendar: AZDOHS is developing a master calendar of events for Citizen Corps and partner program use. Parties interested in submitting to the master events calendar would complete a request form. Upon approval, their events would be added and visible on the AZSCCC calendar on the State Citizen Corps website. This would assist to further coordinate with agencies and programs across Arizona and would be especially useful to utilize as a year-in-review tool.

Goal 3: **Support** the growth and sustainability of the Statewide network of Citizen Corps Programs

Arizona Summit: The upcoming Arizona Summit will provide leadership training, professional development, and information on the grant writing process for non-profit and volunteer-based organizations. This event will connect various programs and help them further develop skills to fulfill their objectives. Two years ago, AZSCCC provided a funding source for registration so that Citizen Corps and partner program members could attend the Arizona Summit with waived registration. That funding support is no longer available. To assess collaborative opportunities for this year, a survey was sent program coordinators for feedback regarding interest in the event. Although 80% of respondents stated that they have an interest in the event, only approximately 30% would attend if they had to pay a registration fee. The conference spans two days, but the survey results indicate that a number of the volunteers wouldn't have the necessary resources available to attend both days. Additionally, most respondents would only be able to attend during the weekend, as they have professional commitments during the week. AZSCCC would like to look at other opportunities to bring its partners together and bridge its resources. In the past, a number of tabletop exercises have been conducted, and may be worth considering again.

AZSCCC Member Vacancies: Notification of AZSCCC vacancies has been sent out to local Citizen Corps Council points of contact on a number of occasions. Although no Governor appointments have been made yet, four applications were submitted for consideration.

Goal 4: **Strengthen** our internal capacity to support local citizen corps councils

a. *Partner Program Advocate Reports (CERT, VIPS, FC, MRC, USAonWatch)*

CERT (Cheryl Kennedy, Paul Schickel): There has been increased interest in CERT Program Manager training and CERT Train the Trainer training among the Arizona CERT programs. Green Valley CERT is hosting a Program Manager training on April 16th, and will continue through April 18th. Hollbrook CERT will be conducting Program Manager training on April 17th-19th. On May 1st, Joseph City CERT will be conducting Train the Trainer course. Chandler CERT will be doing the same on May 13th-15th. Despite past cuts to CERT resources, AZSCCC is pleased to see continued activities and interest in the program.

Daisy Mountain's CERT assists the Daisy Mountain Fire District in serving about 45,000 residents, and has recently been recognized for its response efforts. Daisy Mountain CERT was established in 2004 and has trained over 400 people. It currently has about 30 active and deployable members. During an August 2014 flooding event in Black Canyon City, Daisy Mountain CERT was deployed. As water flowed through washes and threatened to flood the community Daisy Mountain CERT volunteers ran an evacuation center during the time that the Red Cross was in the process of setting up an evacuation center of its own. Daisy Mountain CERT helped the Red Cross once its center was established, and performed damage and needs assessment in the days that followed the flooding event. About 78 properties were evaluated, and five areas were identified as severely impacted. Volunteers made department facilities available to citizens to address their needs as damage assessment continued. After being contacted by the National Office, Daisy Mountain CERT's efforts will be featured in an article to be released in May in the FEMA e-newsletter.

A new CERT program has been registered in the Navajo Nation. Harlan Cleveland of Window Rock is the point of contact for this CERT program, and hopes to implement CERT in 110 chapter houses.

MRC Updates (A.J Hunter): MRC of Southern Arizona (MRCSA) has been very active. In February, MRCSA participated in Emergency Citizen Casualty Care and met with the Arizona Trauma Recovery Network. In March, the Board of Directors Meeting, a JITT training meeting, a MRCSA Nurses Task Force Meeting and Training, and a MRCSA Hospital Needs Assessment were conducted. This month, MRSCA attended the Arizona HOSA Spring Leadership Conference and the Public Health Preparedness Summit. Upcoming activities include another Board of Directors Meeting, Red Cross Shelter training, and participation in a pandemic influenza tabletop exercise.

Yavapai County's MRC recently conducted wildland fire disaster and special needs tabletop drills.

The Apache County MRC conducted ATSSA Flagger Training and participated in the Navajo/Apache County Emergency Responders Media Day in March.

Scottsdale Healthcare MRC conducted an MRC Training Implementation Meeting to plan upcoming MRC Unit training.

Arizona Animal Emergency Response will be participating in the upcoming HopeFest held at Chase Field in Downtown Phoenix. In addition, they will be participating in two Project Connect events in Peoria and Phoenix in April and June, respectively.

Goal 5: **Prepare internal resources and capabilities to support Council Roles and Responsibilities in the State Emergency Response and Recovery Plan**

a. *Resource Typing Matrix and Supplemental Document*

Resource Typing Matrix (Cheryl Kennedy, Paul Schickel): A small workgroup has been reviewing the Resource Typing Matrix over the last several months. A supplemental document was developed to provide further clarification on some of the items listed; however, there remains some question whether revision of the Matrix is recommended or whether the document should no longer be used as a statewide tool but remain an optional resource for local programs.

Members of the Council were reminded that the Matrix is also used as a tool to identify "Supplemental" training that would be allowable and supported by grant funds. Currently, Arizona is the only state to have implemented a Resource Typing Matrix. To obtain further feedback, AZSCCC plans to conduct a survey to receive feedback on how Arizona-based programs utilize the typing matrix in their preparedness planning and activities.

State Emergency Response Recovery Plan (Antonio Hernandez, Cheryl Kennedy): The Arizona Department of Emergency and Military Affairs recently sent out its quarterly meeting schedule for the update to the State Emergency Response Recovery Plan (SERRP). The SERRP includes the Resource Typing Matrix in the Citizen Corps annex. AZSCCC would like to set up workgroup meetings for future review and potential revision.

2. 2015 MEETING DATES

June 18th, August 20th, October 15th

October 15th: AZSCCC would like to host an in-person meeting to introduce new members to the Council. Attendance at this meeting is highly encouraged. In preparation, AZSCCC will look for a facility to host this upcoming meeting.

3. AZDOHS UPDATES/COUNCIL ANNOUNCEMENTS

2015 Homeland Security Grant Program (HSGP) Applications: HSGP Applications for grant funding were due on March 3rd. AZDOHS/AZSCCC received five applications for CERT and Citizen Corps programs from the Central region, one from the East region, one from the North region; two from the South region, and three from the West region. The applications are competitive and are in the process of being reviewed by Regional Advisory Councils (RAC). On Tuesday April 14th, the West RAC meeting was held and there was support for funding CERT programs. Other RAC meetings are to be held throughout the upcoming

week. Approved applications are compiled into State's application to the US DHS. The State typically receives notification of the award between July and August. The period of performance for project awards historically begins October 1.

Monsoon Awareness Week, June 2015: The Department of Health Services is looking to update critical infrastructure plans and is interested in connecting with other programs and agencies to collaborate.

Individual and Community Preparedness Division (ICPD) Award Nominations: Two nominations were submitted, and FEMA has recently conducted follow-up on them via email.

4. CALL TO THE PUBLIC

A.J. Hunter, (Arizona Department of Health Services): Next week, an ESAR-VHP Database Conference is taking place in Texas. ESAR-VHP has enabled the capability for our partners to submit a simple list of volunteers with contact information and streamline their mass contact process. This service is free of charge and is open to all local partners. This electronic management resource is comprehensive and has the capability to alert, notify, conduct situational awareness, and send information to contacts in the database by phone, email, text message, and more. It also provides key mass feedback through the same communication modes. ESAR-VHP is a powerful tool for volunteer leaders looking for a resource to manage their volunteer base.

5. CALL TO ADJOURN

Meeting adjourned at 10:55 AM.

Motion made by Cheryl Kennedy. Motion seconded by Paul Schickel.