

Arizona State Citizen Corps Council
Meeting Minutes
August 19, 2010
APPROVED

A regular meeting of the Arizona State Citizen Corps Council (AZSCCC) was convened on Thursday, August 19, 2010 at the APS Corporate Headquarters, 400 N. 5th Street, Phoenix, Arizona. Notice had been duly given. Present and absent were the following members of the AZSCCC:

MEMBERS PRESENT:

Cheryl Bowen, Arizona Department of Homeland Security on behalf of
Gilbert Orrantia, Director
Tim Siemsen, Vice Chair (telephonically)
Keith Lansbery
Karen Hauca (telephonically)
Teresa Ehnert
Vickie Owen (telephonically)
Cher Williams (telephonically)

MEMBERS ABSENT:

Jeff Clark
Steve Rutherford
Amanda Aguirre
Gary White
TD Kennard
John Zimmerman
Debbie Ray
Cynthia Dowdall

AZDOHS PRESENT:

Cheryl Bowen, Arizona Citizen Corps
Fernando Reyes, Border and Tribal Liaison

GUESTS PRESENT:

The following members of the public were present:
Stanley Brown, Maricopa County Emergency Management Citizen Corps Coordinator

CALL TO ORDER

Keith Lansbery, Vice Chair Pro Tem, called the meeting to order at approximately 10:18 a.m. A quorum was not present. Vice Chair Tim Siemsen would be dialing in late to the meeting, therefore, it was decided that the items at the bottom of the agenda (i.e. Meeting Dates, AZDOHS Updates, Council Announcements) would be addressed at the beginning of the meeting.

WELCOME AND INTRODUCTIONS

Council members and guests introduced themselves.

REVIEW/APPROVE MINUTES

Due to lack of a quorum, the approval of the June 23, 2010 meeting minutes will be postponed until the next Council meeting.

STRATEGIC PLAN REPORTS

UNAPPROVED

- **Goal 1** – Cheryl Bowen reported that Steve Rutherford did not have any updates from the councils in this region. There were no National Preparedness Month activities occurring that he was aware of in his region. Debbie Ray was not in attendance; however, she reported that she had not received responses from her outreach efforts.

Karen Hauca gave an overview of the National Preparedness Month activities that were occurring within the southern region and, in particular, Pima County.

Keith Lansbery is the liaison for the Central Region. Stanley Brown was in attendance and reported that Maricopa County is working on an initiative to update the website with more Citizen Corps Council information as well as a training calendar accessible to the general public. Stanley also reported that Maricopa County is seeing a shift in the CERT programs from volunteer assistance centers to shelter work training in partnership with the Red Cross. Also, the CERT animal modules are being rolled out.

The 911 dispatch systems in Maricopa County use a CIN system (Community Information Network) and have access to the reverse 911 system. In the past, this has only been done through landlines. The problem is that many households no longer use landlines (52% don't have landlines). Cell carriers have not released their data to the emergency folks, thus those with only cell phones are not in the database. Recently a system was developed where you can self-register your cell phone number and list your home address.

Keith stated that APS has a big NPM display near the cafeteria and a newsletter that goes out once a week. During September, they are featuring articles every week in the month of September regarding National Preparedness Month.

Vickie Owen reported that Gilbert will have a community preparedness fair going on at Williams Field High School. They also have an Emergency Preparedness Evening event on Sept 21. The Gilbert Mayor will be making a proclamation also.

Teresa Ehnert - The Arizona Department of Health Services is active on National Preparedness Month. There will be month-long activities. They will be having a poster contest again for students. They also have an educator tool kit to continue to work with educators throughout the state. ADHS staff will participate in the Scottsdale Insurance Preparedness Fair again handing out brochures and answering questions. They finished recording for the preparedness radio campaign Spanish/English radio ads that directs folks to the *Just in Case Arizona* site.

Cheryl Bowen - The AZDOHS prepared a press release that will be sent to the media. In addition, an article will be sent to the Copper Dome (publication primarily for state employees) on National Preparedness month. The Governor has issued a proclamation for AZ Preparedness Month and that will be reflected in the article as well. Cox Communications will run PSAs on community emergency preparedness that will be available to all of their customers statewide.

Regarding the 2010 Recognition Award, one application was received from Tempe. A copy was forwarded to Council members. The original intent was to make an award and recognize them at the fall meeting. However, without a quorum; it was recommended that consideration be made at the November meeting with a subsequent recognition award given at the first 2011 AZSCCC meeting.

In preparation for next year, it was also suggested that the Council start brainstorming on a 2011 theme and be prepared to determine a theme at the next Council meeting.

UNAPPROVED

- **Goal 2** – Tim Siemsen reported that the workgroup had drafted a 2011 conference interest survey. The survey is preliminary outreach to the Citizen Corps programs to obtain information for assessing interest in a statewide Citizen Corps conference. It was suggested that “other” should be added as an option in the “Preferred Location” section of the survey form.

Previously, Stan Brown, Maricopa County, had expressed interest in partnering on a statewide conference. He stated that the Arizona Central Region Citizen Corps Council will be conducting a 2-day symposium early next year. The last symposium generated about 100 attendees per day from the valley. That number would go down if it were moved out of the valley. The concern is travel, including reimbursement issues and whether or not an attendee’s city will let them travel out of their jurisdiction. The symposium format worked well and seemed to be well-attended. The symposium included training and guest speakers.

During the discussion, the concept of having one event in Phoenix and one in Tucson was brought up based upon the historical knowledge that there is usually a Southern Region Citizen Corps conference held each year. However, there is no current information whether a Southern Region conference is planned for this year.

- **Goal 3** – There were no updates for the marketing. The proposed Speakers Bureau will be placed on the agenda for discussion at the next meeting.
- **Goal 4**- Recently there was announcement by Maricopa County Public Health regarding their MRC unit. Stanley Brown, Maricopa County Emergency Management, Citizen Corps Coordinator shared the information he had received regarding the Maricopa County MRC unit that had spun off a couple of years ago and were separately managed by Maricopa County Health Department. About 2-3 weeks ago, notice from public health indicated that they were discontinuing the MRC program and that they would choose to push this out to the municipalities’ level and let towns, cities, tribes operate independent MRC operation if they chose. Maricopa County Emergency Management released the notice to the municipalities. There was not a lot of feedback. Maricopa County is not sure of what direction it may go.

Teresa Ehnert informed the Council that the national program office determined that Maricopa County did not meet the criteria to maintain an active MRC unit and therefore were deactivated. Antonio Hernandez, State MRC Coordinator is putting together a plan to promote MRC development. It was suggested that Antonio should meet with Maricopa County Emergency Management to talk about appropriate next steps.

- **Goal 5** – To maintain a progressive council, it was suggested that the Council begin considering new 2011 objectives for each of the strategic goals.

Due to the lack of a quorum, discussion arose regarding council member term limits so that members were phased in at various times. Also consideration may be given to attendance of members and phasing out members who are unable to attend at least half of the annual meetings.

The by-laws regarding Council member participation was read to the members present. “Section 5. Resignation or Removal – Any member may resign from the AZSCCC at any time by giving written notice to the Governor’s Office of Boards and Commissions with a copy to the State Citizen Corps Coordinator. The Governor may remove any member at any time by written notice. The AZSCCC may recommend to the Governor the removal of any member who has missed three meetings or who has exhibited behavior inconsistent with the AZSCCC’s mission or the relevant rules and laws which govern its actions.”

UNAPPROVED

An inquiry was made as to whether the meeting could be changed in order to ensure a quorum. The Council meeting could be changed; however, the Council would need to be cognizant of the 24-hour public meeting notice (excluding weekends) requirement. For this month's meeting, responses from members indicated a quorum was achievable. Last-minute absences resulted in a lack of participation to have a quorum.

Members of the Council may, with the Governor's permission, send designees to serve on the Council provided that such designees have been delegated by the member to have full authority to vote and otherwise act on behalf of the member.

At the previous meeting, it was suggested that the Council seek a Tribal representative to serve on the Council. AZDOHS staff had the opportunity, via their Tribal Liaison, to explore interest at the Governor's Tribal Liaison meeting. It was suggested that the Council create a description that could be sent out to potential candidates.

2011 Coyote Crisis Exercise

Cheryl Bowen did not have any updates on the Coyote Crisis exercise; however, Teresa Ehnert informed the Council that Coyote Crisis is part of the 2011 Statewide Exercise.

RESOURCE TYPING MATRIX

As a result of the feedback from the Pima County Summit regarding the Resource Typing Matrix, a summary was drafted to further explain the intent and use of the matrix. The draft summary was sent to all Council members. It was decided that review and discussion of the summary would be tabled until the next meeting.

Citizen Corps – Local Level Financial Viability

It was mentioned that there may be some interest in providing information on establishing 501(c)(3) non-profit status for local Citizen Corps units.

NATIONAL PREPAREDNESS MONTH (NPM)

2010 MEETING DATES

General comment and discussion was held with regard to the August meeting date and whether consideration should be given to moving the August meeting to September in 2011 due to lack of a quorum at the current meeting and other conflicting events occurring in August – i.e. vacations, kids going back to school, etc. It was also suggested that the August meeting could be a telephonic meeting only.

Keith Lansbery asked the group to consider the second Thursdays of the month for 2011 Council meetings. Currently, the first Thursday of the month is problematic for him.

Potential changes to the 2011 meeting dates will be discussed at the next Council meeting.

The November 4, 2010 AZSCCC meeting is planned at Golder Ranch in Tucson. Karen Hauca is hosting. She will be checking with their IT staff to determine whether there is phone connectivity in the meeting room so that conferencing is available. General concern was expressed about having a Council quorum if teleconferencing was not available at the meeting site.

AZDOHS UPDATES

UNAPPROVED

AZDOHS plans to send 2010 HSGP award letters out in September. The department is awaiting receipt of the official grant notification from US DHS to AZDOHS before the letters can issued. The anticipated performance period is October 1, 2010 through September 30, 2011.

There has not been any update on the Citizen Corps Council and CERT program re-registration announcement and webinars by US DHS. At the June 23rd AZSCCC meeting, Alec Tune, FEMA IX, shared with the Council that he expected information to be released soon; however, no additional information has been received on this topic.

COUNCIL ANNOUNCEMENTS

The national CERT program has released the new CERT Animal Module materials. They are posted on the CERT website and include Instructor Guides, Student Manuals and Slide Decks for the two-part curriculum.

The updated CERT Train-the-Trainer course materials are scheduled to be published to the CERT website in October. The revised Basic CERT Training course materials are targeted for release at the end of September. Arizona will plan to review the revised CERT materials and update Arizona's materials accordingly.

Currently, national CERT is conducting a CERT Program Manager pilot course that is being delivered at EMI. They also will be conducting a CERT Train-the-Trainer course using the updated course materials in October at EMI.

Arizona Central Region Citizen Corps Council is one of four finalists to receive a recognition award from national Citizen Corps.

No word from the Governor's Office of Boards and Commissions regarding the appointments of AZSCCC Chair and Vice Chair.

CALL TO THE PUBLIC

No responses were received.

ADJOURNMENT

The meeting was adjourned at 12:00 p.m.